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Ginling  
Administrative  
Ginling College Committee of  
the UBCEA/UBCHEA  
1945-1957



MINUTES OF FIRST MEETING  
GINLING COLLEGE COMMITTEE  
of the  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

9:30 A.M., Wednesday, November 28, 1945  
Church House, Grace Church, 802 Broadway, New York, N. Y.

List of Members:

Miss Sallie Lou MacKinnon, Chairman	
Professor A. Burns Chalmers	*Mrs. Charles K. Roys
*Mrs. James S. Cushman	*Mrs. George T. Scott
Mrs. Robert A. Doan	*Mrs. Charles H. Sears
Mrs. Harold B. Hoskins	*Mrs. Arthur M. Sherman
*Mrs. Horace H. Hunt	Miss Mary E. Sweeny
*Mrs. Harry E. James	Mrs. William C. Treston
*Mrs. W. W. Rockwell	Miss Florence G. Tyler
*Mrs. Emory Ross	*Miss Ruth Ure

Guests:

*Dr. Wu Yi-fang	*Dr. Cora Reeves
*Mrs. Lawrence Thurston	*Mrs. Chu Shih-ming
*Mrs. Way-sung New	

Staff:

*Mr. E. H. Ballou	*Mrs. W. Plumer Mills
*Mr. C. A. Evans	

Those whose names are starred were present.

OPENING PRAYER

In the absence of the Chairman, the Vice-Chairman, Mrs. Sherman, called the meeting to order and asked the group to join in a moment of silent prayer, after which she led in prayer.

WELCOME TO GUESTS

The Chairman expressed happiness at the fact that Dr. Wu could be present to help the Committee in its planning. She felt that it was providential that Dr. Wu was still in America.

Dr. Cora Reeves was introduced. Dr. Reeves is one of the retired members of the Ginling faculty and the Chairman expressed pleasure that Dr. Reeves could be in New York while Dr. Wu was here. A warm welcome was extended to her.

The other guests were introduced as they arrived at the meeting.

Miss Ruth Ure, a new member of the Ginling Committee was introduced and welcomed.

Mrs. Sherman stated that Miss MacKinnon regretted that she could not attend due to the fact that Methodist meetings were being held at Buck Hill Falls, Pa. during the next two weeks.

STATUS OF THE GINLING COMMITTEE UNDER THE UNITED BOARD

The Chairman pointed out that this was the first meeting of the Ginling College Committee of the United Board.

A statement on the "Functions of College Committees" (Appendix A) was presented and discussed.

In connection with finances, it was explained that Ginling contributions would come straight to the Ginling College Committee and that it was expected that friends of Ginling would be cultivated even more than before. It was emphasized that the United Board does not in any sense lessen the responsibility of each College Committee for its own institution.

The Chairman pointed out that as a member of the United Board, Ginling would share in the advantages of a central Committee on Investment and Finance. This Committee is composed of those who have greater knowledge of the financial situation and who can handle financial matters for all the colleges better than a committee for any single institution could do.

The question of endowment and of the investment of special gifts for Ginling College was raised, and Mr. Evans explained that funds given to Ginling College for endowment should go to the United Board for Christian Colleges in China, designated for Ginling College. They would then be handled so as to show that the Ginling Board of Founders has consolidated with a United Board, and Ginling's interest would be protected legally. Gifts for Ginling should be designated just as in the past. All of the Treasurers of the former Boards are now Assistant Treasurers of the United Board, and they carry on exactly as they did before.

In connection with personnel, it was pointed out that the pattern under the United Board is different. Formerly the Ginling Board of Founders had a Personnel Committee and the procedure was that the Personnel Committee recruited the candidates and the recommendations of that Committee came to the Ginling Board as a whole, and the Ginling Board made the appointments. Future appointments will have to be ratified by the United Board in case of any legal questions. The Committee on Christian Staff and Curriculum will be a clearing house for personnel and will act as an advisory board, making available to each College Committee any information it may have about desirable candidates. The idea of a clearing house had been proposed by the British group, who recommended that a general committee be appointed to pool all applications for staff and to act as an over-all committee on all candidates. This committee would welcome information and suggestions from College Committees or Mission Boards or any other group. Such an arrangement would not prevent any institution from recruiting its own candidates as it has in the past. They would be reported to the central committee for approval, but would be considered earmarked for the institution that recruited them. Thus Ginling would continue to seek qualified people for its faculty, just as it has in the past. The United Board does not wish to disturb any system that has worked satisfactorily, but merely desires to promote efficiency where possible.

The Committee next considered the matter of sub-committees. It was explained that with the appointment of an Interim Committee, which would have all the powers of an executive committee, it would be possible to do away with the five or six committees of the Board of Founders. This Interim Committee would decide all interim matters.

Dr. Wu referred to the paragraph on finances and asked whether the Board of Trustees of the United Board would have power to approve the budgets of the separate institutions within the United Board, and who would have power to apportion Sustaining Funds to the individual institutions.

Mr. Evans explained that in the first place these seven institutions in the United Board are still members of the Associated Boards and that the Subcommittee on Emergency Askings would still work as in the past. The status of the individual institutions would be unchanged and there would be no change in the method of allocation. When there are a larger number of institutions in the United Board then there will be a gradual fading out of the powers and duties of the Associated Boards and the standing committees of the United Board will take over the functions of the committees of the Associated Boards.

It was asked whether matters of promotion would be within the United Board and the answer was that what had just been said about finances would also apply to promotion. The Associated Boards still has the over-all program in hand. The Chairman warned against any inclination to think that the United Board would do all the work for all the colleges. The Ginling College Committee has more responsibility than ever before, especially in the matter of educational promotion. This Committee should give concentrated thought to promotional matters and to building up a large and generous constituency for Ginling, leaving other more routine work to be handled by the United Board.

#### MESSAGE TO GINLING IN NANKING

Mrs. Thurston stated that Jessie Wolcott was sailing immediately for Nanking and suggested that a special personal greeting be sent by Miss Wolcott to the Ginling group in Nanking.

It was

GCC 1 VOTED that a personal message be sent to our Ginling friends in Nanking through Miss Wolcott.

#### APPROVAL OF MINUTES

It was reported that the Minutes of the meeting of the Board of Founders held on June 28, 1945, had been distributed. It was

GCC 2 VOTED to approve the minutes of the meeting of the Board of Founders of June 28, 1945, as circulated.

#### COMMUNICATIONS FROM CHINA

Dr. Wu reported that in connection with the 30th Anniversary of Founders' Day, the Ginling alumnae had started a campaign and at the end of it they had sent her the following cablegram:

"TEN MILLION ENDOWMENT ALREADY RAISED 30TH ANNIVERSARY  
COURAGE FAITH CARRY ON."

This represents approximately \$10,000 American money.

Dr. Wu also reported that the alumnae in America were raising a fund in commemoration of the 30th Anniversary and to date they had pledged US\$1,100.

The Chairman felt that the loyalty of the alumnae is very encouraging and heartening, especially when we think that the group in China was able to raise such a large sum of money.



It was

GCC 3 VOTED to express to the Ginling alumnae in China and in America the special appreciation of the Ginling College Committee for their loyal and generous support of the College.

The Secretary reported that in the name of the Committee, a cablegram had been sent to the group in China in time for the Founders' Day celebrations, as follows:

"GINLING BOARD SENDS GREETINGS THANKFUL FOR STEADFASTNESS COURAGE  
ACHIEVEMENT PAST THIRTY YEARS CONFIDENT STILL GREATER DAYS AHEAD  
PHILIPPIANS THREE THIRTEEN FOURTEEN."

It was stated that certain reports of the condition of the Nanking campus had come from Dr. Fenn, who had an opportunity to go with Mr. Luce on his recent trip through cities in China.

Indirect reports had come, saying that after peace a great deal of the Ginling library was sold and Mr. Chen Yu-hwa had sent trucks around and bought up a number of these books. Probably about 30,000 books were saved in this way.

Dr. Wu reported that in Chengtu, the college work is being carried on as usual this year. The Ministry of Education had definitely requested all refugee institutions to carry on for another year wherever located and not plan to go back to their own campuses until next summer. The Government will then help in the assignment of travel priorities and they may help with other arrangements. The Government plans to shorten the college year, omitting holidays, leaving three months for moving - June, July and August. Miss Chester wrote apologetically that the number of students has gone over the limit of 300 and it is now 350, the largest enrollment in the history of the College. They have borrowed double-decker beds and put them in all places possible and in some places impossible.

#### FINANCIAL MATTERS

##### Treasurer's Report

Mr. Evans stated that it is the plan of the Chairman of Trustees of the United Board to have as many financial matters as possible reported to the individual college committees. They will therefore be receiving financial reports from time to time.

He then presented the Report of the Treasurer of the Board of Founders (Appendix B), which covers the period from July 1, 1944, to June 30, 1945, and gave a brief explanation of the items.

It was

GCC 4 VOTED to receive the Report of the Treasurer for the period ending June 30, 1945.

Report of the Auditors

The Treasurer stated that the Report of the Auditors, Messrs. Chambellan, Berger and Welti for the Board of Founders for the period ending June 30, 1945, was being studied by the Committee on Investment and Finance of the United Board. The report was read to the Committee, but no action seemed necessary.

United China Relief

The question of the future plans of United China Relief and of the Colleges' connection with it was raised, and Mr. Ballou stated that U.C.R. is carrying on at the present time as an agency of the National War Fund, but is reorganizing during 1946, thinking in terms of a permanent organization.

It was asked whether the amount which U.C.R. is to receive this year is more or less than last year, and it was explained that if the National War Fund reaches its goal, then it can guarantee to U.C.R. the amount expected. It seems probable that the figures will be close to those of last year.

APPOINTMENT OF INTERIM COMMITTEE

It was explained that at a meeting of the Trustees of the United Board, October 19, 1945, the following action had been taken:

"UBT-74 VOTED that the Board of Trustees hereby authorize the respective College and University Committees each to appoint an Interim Committee of five to seven of its own members to act for it in matters appropriate for them so to act, subject to such regulations as the individual College and University Committees may prescribe."

GCC 5 VOTED that the Chairman be instructed to appoint a Committee of five to seven to serve as an Interim Committee.

CONSIDERATION OF APPLICATION OF MISS RUTH SHIRLEY SWENSON

The Secretary reported that Miss Ruth Shirley Swenson had made application to go to Ginling to teach English. Since there is no longer a Personnel Committee the Ginling College Committee is the only group to consider this application from this well-trained and desirable candidate. If the Interim Committee has authority to act in this matter, it will not be necessary for the Ginling College Committee to give any further consideration to it. After discussion, it was

GCC 6 VOTED to refer to the Interim Committee of the Ginling College Committee the application of Miss Ruth Shirley Swenson for the position of teacher of English. The Ginling College Committee recommends favorable action, providing Miss Swenson has received her Master's degree and, if possible, has been interviewed by Dr. Wu.



FUTURE PLANS FOR GINLING

The following documents, dealing with future plans for Ginling, had already been circulated to the Ginling College Committee:

- (1) Extracts from Letter from Miss Eva Spicer, Head of History Department, Ginling College, to Mr. Noel Slater, (July 27, 1945)
- (2) Paragraphs from a Letter, Dated September 21, 1945, and Signed by Members of the Chinese Faculty of Ginling College
- (3) Suggestions Regarding the Future of Ginling Growing Out of Discussion by the Foreign Faculty in Chengtu
- (4) Letter from Tsai Kwei, President of Ginling Alumnae, to Mrs. Mills (September 20, 1945)
- (5) Minutes of Executive Committee of Board of Directors of Ginling College (September 26, 1945)
- (6) Letter from Mrs. Bruce W. Jarvis (For the Executive Committee of the Board of Directors) to the Ginling College Committee (October 1, 1945)

The Chairman called upon Dr. Wu to present to the Committee her reactions to these documents and to give the Committee the benefit of her own thinking on the future development of Ginling. Dr. Wu's statement is attached to these minutes as Appendix C.

After hearing Dr. Wu's statement there was general discussion of the recommendations of the China Planning Commission. The Secretary said that the report from the Postwar Planning Commission had been presented to the Council of Higher Education, which appointed the members of the Commission, but that we have not yet received the minutes of the meeting of the Council at which this report was considered, and so do not know what actions were taken. Extracts from the report referring to women's education and to the future of Ginling were read.

Dr. Wu stated that after she had read the report of the Planning Commission in China, she realized that it showed only men's conception of women's education. Because of this fundamental lack of appreciation of the women's viewpoint, she saw clearly, after reading this report, the difficulty involved in working out coordination. She expressed the hope that she might get definite instructions from this group as to the future of Ginling. Ever since the Planning Committee was appointed in America in 1943, Ginling has been waiting because its position is different from Yenching or from West China or from the University of Nanking. They are sure of the future, while women's colleges, such as Ginling and Hwa Nan, have been in doubt due to the question being raised of their being affiliated, coordinated or amalgamated with another university. This sense of impending change is a damaging influence, and she marveled that the faculty had been able to go through these years. This Board had expressed before its conviction that Ginling should maintain its autonomy and the American Planning Committee had agreed.

Dr. Wu said another important matter is the question of finance, - will it be possible to finance a separate college for women?

The Chairman asked how much more than Ginling has been receiving from regular resources and U.C.R. would be necessary to run the College as it should be run during the next ten years.

Dr. Wu said that what had been received by Ginling before the war was not enough to carry on post-war plans. Each year they had to economize and before the war the salary scale was so much lower than that in the men's institutions that it was very difficult to secure and keep the best men teachers. During these war years

the salary scale has been increased to the same as that of other institutions and it must be kept at that level if the College is to be maintained on a high academic standard. The regular income before the war for the College is not enough. She felt that an additional \$30,000 or \$40,000 a year might be needed.

It was then asked how much would be needed to carry on Ginling, not only as it was before the war, but as a better College, with salaries as high as they should be. After discussion of probable increases in prices and the need for revision of all salary scales and for adequate provision for sabbatical leaves, a tentative figure of U.S.\$120,000 a year was reached.

It was felt that Ginling could secure wider support both in America and in China if it continued as an independent college for women rather than as a unit within a larger university.

It was further pointed out that Ginling had been a member of the A.B.C.C. and had joined the United Board as an independent college for women. It was felt that the United Board would be slow to make its first action an attempt to force drastic and unwelcome change upon any of its constituent members. There will undoubtedly be pressure for a greater degree of coordination, but the members of the Ginling College Committee on the United Board will have the privilege and responsibility of making the case for the independent woman's college.

Dr. Wu added that in making a case to the United Board, one point could be stressed. Character-building and the development of the whole personality is the opportunity especially open to the Christian Colleges, and the field in which close contact between faculty and students is of the greatest importance. At Ginling the faculty has always been in intimate personal touch with the students, and Dr. Wu feels that this can be maintained to a far greater extent in a separate college for women than in a larger and more impersonal university.

In summing up the discussion, the Chairman expressed the feeling that there were two things to be done: first, prepare a clear statement of policy, and second, draw up a budget.

It was

GCC 7 VOTED that it is the considered judgment of the Ginling College Committee that the wisest course for Ginling is to continue as an independent college with voluntary cooperation with the University of Nanking on a financially self-supporting basis. There is need in China for a Woman's College that has a far more adequate conception of education for women than that outlined in the report of the Postwar Planning Commission.

It was pointed out that this action was merely reiterating motions already taken by the Ginling Board of Founders on November 12, 1945, and on June 28, 1945.

It was felt that financial appeals to Smith College Alumnae, the World Day of Prayer Fund, and individuals would meet with more generous response if Ginling maintains its identity and independence than if it becomes a part of another institution.



It was therefore

GCC 8 VOTED that in view of the historic relation of Ginling to the Associated Boards for Christian Colleges in China and its present membership in the United Board and in view of Ginling's contribution to the funds of these Boards, it is assumed that financial support from the United Board for Ginling will continue.

It is our confident expectation that the support of Smith College will continue and in all probability increase, if the status of Ginling as an independent, adequate college for women is maintained.

It seems to us further that gifts designated for Ginling by individual givers and by foundations, and the contributions from the World Day of Prayer, may be counted on.

In light of the above considerations, the Ginling College Committee assures Ginling of continued and increasing financial support, sufficient to maintain a complete and well-rounded academic program and to enable the College to meet the ever-growing demands for educated women.

The advisability of Dr. Wu's remaining in this country for the meeting of the Commission on Women's Higher Education in China to be held early in the new year was discussed.

Dr. Wu said that if the Ginling College Committee felt that it was important for her to attend the meeting of the Commission on Women's Higher Education in China in January, she was ready to cable to Chengtu to ask for an expression of opinion from the Faculty Executive Committee on the matter.

It was therefore

GCC 9 VOTED that this Committee would like to have Dr. Wu Yi-fang remain in America until the meetings of the Commission on Women's Higher Education have been held.

#### ADJOURNMENT

There being no other business, the meeting adjourned, to meet for luncheon and for the Service of Worship and Dedication celebrating the 30th Anniversary of Ginling.

Mrs. W. Plumer Mills  
Secretary

## FUNCTIONS OF COLLEGE COMMITTEES

The By-Laws of the United Board for Christian Colleges in China provide that:

There shall be a Committee for each college or institution associated with the Corporation, which shall be kept closely informed by the executive officers concerning the work and welfare of the College, shall consult and advise with its officers and staff, and shall counsel the Corporation's executive officers and the Board of Trustees in respect to its welfare. The Committee shall pass on all the Corporation's appointments to the College, shall review the annual budget from the field and make recommendations thereon to the Committee on Educational Program and Budget, and shall have power, provided funds are available for the purpose, and subject to the approval of the Trustees, to make ad interim appropriations not to exceed \$1,000 for specific assistance to the College.

At the meeting of the Board of Trustees of the United Board on October 19, 1945, the Acting Chairman, Dr. North, made the following statement dealing with the functions of various parts of the structure:

### Financial

First of all, the Board of Trustees is the central holding body for the Corporation. The Trustees correspond in that respect to the directors of a stock company and have legal powers of the United Board in between sessions of the United Board. It is not planned, however, that all the business of the Colleges shall be done by the Board of Trustees because we desire the wisdom and knowledge and interest of a large number of people related to the respective boards. The general picture is that the Board of Trustees will retain supervision over the whole in order to know that the whole organism is working satisfactorily. It will deal with such items of business as come up from the functional committees and require action by the body as a whole and will also deal with any emergency or interim matters where business urgently needs to be done.

The major detailed responsibility for the individual institutions lies with the College Committees. They will work out the respective budgets and compare them with income. After the College Committees have considered the budgets, they would then go to the Committee on Educational Policy and Budget, first to see if they fitted into the total picture and then to see that no college was budgeting for more than income in sight. From the Committee on Educational Policy and Budget, the budgets would next go to the United Board itself or to the Trustees. After the budgets have been adopted, the College Committees would be free to make appropriations up to \$1,000 from funds in hand, subject to the approval of the Trustees.

The whole process is parallel to what we had before, yet it is freed from some complications because the matter of investment and banking can be handled by the Committee on Investment and Finance without going back to the individual College Committees.

### Personnel

In matters of personnel the College Committees will function in much the same manner as the Boards have in the past. Because of its legal structure the United Board must ratify all appointments, but the individual Committees are free to recruit candidates for specific positions and to make definite appointments as long as such commitments are within the budget of the College. The



College Committees will work in cooperation with the United Board Committee on Christian Character, Staff and Curriculum which will act as an advisory committee and as a clearing house for the exchange of information between the several College and University Committees, as well as between Britain, North America and China, about western personnel available, and the personnel needs of the Colleges.

#### Sub-Committees

The Trustees (October 19) have taken action authorizing the respective College and University Committees each to appoint an Interim Committee of its own members to act for it in matters appropriate for them so to act, subject to such regulations as the individual College and University Committees may prescribe.

It is recommended that this one Committee be the only sub-committee appointed by the College Committees. It will act for the College Committee in all matters requiring attention between regular meetings of the Committee as a whole.

#### Powers of the College Committees

As internal problems and matters of policy come up, they will be considered by the College Committees and actions may be taken within the limits set by the By-Laws of the United Board.

Matters on which the College Committees have no authority to act will be referred with recommendation to the United Board.

MINUTES OF MEETING  
INTERIM COMMITTEE  
GINLING COLLEGE COMMITTEE

10:00 A.M., Monday, February 4, 1946  
Room 900, 150 Fifth Avenue, New York, N. Y.

Members of Committee:

\*Miss Sallie Lou MacKinnon, Chairman  
\*Mrs. Harold B. Hoskins  
Mrs. Emory Ross  
\*Mrs. Charles Kirkland Roys  
\*Mrs. Charles H. Sears  
\*Mrs. Arthur M. Sherman

Office Staff:

\*Mr. C. A. Evans  
\*Mrs. W. Plumer Mills

Those whose names are starred were present.

OPENING PRAYER

The Chairman called the meeting to order and led in prayer.

DEATH OF MRS. JAMES S. CUSHMAN

The Committee learned with deep regret of the sudden death of Mrs. James S. Cushman on February 1st. The Secretary was asked to write a letter of sympathy to Mr. Cushman on behalf of the Ginling College Committee, expressing appreciation for Mrs. Cushman's loyal interest and support of Ginling during the years.

CONSIDERATION OF THE APPLICATION OF MISS RUTH SHIRLEY SWENSON

The Secretary brought to the attention of the meeting the application of Miss Ruth Shirley Swenson for a position on the English faculty at Ginling. This application had been discussed at the meeting of the College Committee in November when it was voted that the application should be passed on to the Interim Committee for favorable consideration with two conditions; that Miss Swenson had received her Master's degree, and, if possible, had been interviewed by Dr. Wu. Unfortunately it had not been possible for Dr. Wu to see Miss Swenson. Upon inquiry, it was learned that although she meets all the other requirements, Miss Swenson has not completed the work for her Master's degree.

The Chairman felt that the question to be decided is whether or not Miss Swenson is a person Ginling wants when she completes her graduate study. If she is and if the difficulties in the way of her further studies are financial, what assistance can be offered her. The Treasurer felt that the question could be raised with the United Board or with the Mission Board that appoints Miss Swenson.

There was some discussion about the kind of courses that Miss Swenson would find most valuable in teaching English at Ginling, and how such courses could be fitted into the work still required for her degree. The Chairman pointed out that the English preparation in middle schools in China has suffered a great deal during these war years when there have been no westerners in those institutions. It will be necessary to do a great deal of teaching of English as a tool, and if Miss Swenson is gifted in that line, it would be a great asset to the College.

The suggestion was made that it might be possible for Miss Swenson to study during the spring and summer terms and receive her degree in the autumn.

Miss Swenson is now teaching in Portland, Oregon, and Mrs. Sherman will be in that city in March.

After further discussion, it was

G-I 10 VOTED that Mrs. Sherman be asked to interview Miss Ruth Shirley Swenson.

It was also

G-I 11 VOTED that, subject to Mrs. Sherman's recommendation, this Committee keep in touch with Miss Swenson, getting more definite information on the financial side of her problem, and finding out how long it will take to clear up her personal debt. It may be possible to help her toward a Master's degree.

#### POLICY FOR REIMBURSEMENT OF WESTERN FACULTY MEMBERS

The matter of reimbursement of western faculty members for losses due to the war was discussed. The Secretary reported that Miss Stella Marie Graves and other foreign members, as they return to China, will need to replace everything they had lost. It was felt that these losses should be listed in two categories: replacements of heavy furniture, which is a College expense, and replacement of personal losses.

In answer to a question as to whether Ginling had funds available for such reimbursement, the Treasurer said that matters of this sort would have to be adjusted on the field.

The Chairman said that our immediate problem is a recommendation that from some funds we provide for personal losses and also that we explore with the field the situation with regard to furniture.

After discussion, it was

G-I 12 VOTED to refer to the United Board the matter of reimbursement of western faculty members for losses due to the war.

#### ADJOURNMENT

There being no other business, the meeting adjourned.

Mrs. W. Plumer Mills  
Secretary



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MINUTES OF MEETING  
INTERIM COMMITTEE  
GINLING COLLEGE COMMITTEE

9:15 A.M., Thursday, May 9, 1946  
Room 903, 150 Fifth Avenue, New York, N.Y.

Members of Committee:

\*Miss Sallie Lou MacKinnon, Chairman  
\*Mrs. Harold B. Hoskins  
\*Mrs. Emory Ross  
\*Mrs. Charles Kirkland Roys  
\*Mrs. Charles H. Sears  
\*Mrs. Arthur M. Sherman

Office Staff:

\*Mrs. W. Plumer Mills

Those whose names are starred were present.

OPENING PRAYER

The Chairman called the meeting to order. Mrs. Sherman led in prayer.

The Chairman stated that this meeting had been called to consider a matter of personnel. The most urgent need is for a secretary for Dr. Wu.

The Secretary stated that the person who would be most valuable in this situation must not only be able to handle office routine, including competence in typing and shorthand, but also be able to relieve Dr. Wu of many details and responsibilities. The position should really include many of the functions of a College Secretary, and responsibility for some publicity and public relations work.

Three persons were considered by the Committee: Miss Lillian Eubank, Miss Helen Loomis and Miss Eleanor Herz.

The discussion which followed brought out the following facts: Miss Herz is only 22 years old and has no knowledge of shorthand. Miss Helen Loomis cannot consider going until October. Miss Eubank is rather old to be going to China for the first time and also seems to have given very little time to secretarial work in recent years.

The Secretary explained that Dr. Wu had cabled asking that Miss Loomis be sent out as her secretary. Miss Loomis had been approached, but felt that she could make no decision before October, as she is under obligation to continue in her present position until that time. After discussion of Miss Loomis's qualifications for the position and of her value to the work because of her previous connection with the College, it was

GI 13 VOTED that an invitation be extended to Miss Helen Loomis, asking her for a reply within a month even though she would not be free to leave before October.

It was also

GI 14 VOTED that Mrs. Roys present this invitation to Miss Loomis.

194 a.

Minutes of Ginling Interim Committee

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May 9, 1946

It was suggested that letters be sent to both Miss Herz and Miss Eubank, explaining that we were withholding final action on their applications until we had the decision of a person who had formerly been Dr. Wu's secretary and whom Dr. Wu had definitely invited to return in this capacity.

The Secretary was instructed to make every effort to keep in touch with these two candidates and to assure them of our appreciation of their desire to serve Ginling.

The meeting adjourned.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF ANNUAL MEETING

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

10:00 A.M., Thursday, May 9, 1946

Room 903, 150 Fifth Avenue, New York, N. Y.

List of Members:

	*Miss Sallie Lou MacKinnon, Chairman
Professor A. Burns Chalmers	*Mrs. Charles Kirkland Roys
*Mrs. Robert A. Doan	*Mrs. George T. Scott
*Mrs. Harold B. Hoskins	*Mrs. Charles H. Sears
Mrs. Horace H. Hunt	*Mrs. Arthur M. Sherman
Mrs. Harry E. James	Miss Mary E. Sweeny
*Mrs. Samuel J. Mills	*Mrs. William C. Treston
*Mrs. W. W. Rockwell	Miss Florence G. Tyler
*Mrs. Emory Ross	*Miss Ruth Ure

Staff: \*Mr. Earle H. Ballou \*Mrs. W. Plumer Mills  
\*Mr. C.A. Evans

Guests: \*Mr. Edwin Kwoh

Those whose names are starred were present.

OPENING PRAYER

The Chairman called the meeting to order. Mrs. Sherman led in prayer.

REGRETS FOR NON-ATTENDANCE

The Secretary reported that regrets for non-attendance had been received from Miss Tyler, Mrs. Hunt, Mrs. James, Professor Chalmers and Miss Sweeny.

WELCOME TO GUESTS

A warm welcome was extended to Mr. Edwin Kwoh, newly appointed assistant administrator and comptroller of Ginling College.

The Chairman also introduced and welcomed Mrs. Samuel J. Mills, a new member of the Committee.

MRS. JAMES S. CUSHMAN

Attention was called to the great loss that has come to Ginling College in the death of Mrs. James S. Cushman. It was

G 15 VOTED that an appropriate memorial minute on the death of Mrs. James S. Cushman go from this Committee to the Annual Meeting of the Associated Boards. (Appendix A).



195 a.

APPROVAL OF MINUTES

The Secretary reported that minutes of the meeting of the Ginling College Committee on November 28, 1945, and minutes of the Interim Committee on February 4, 1946, had been distributed and no errors had been reported. It was therefore

G 16 VOTED to approve the minutes of the meeting of the meeting of the Ginling College Committee on November 28, 1945, and the minutes of the meeting of the Interim Committee on February 4, 1946, as distributed.

REPORT OF THE PLANNING COMMITTEE

The Committee reviewed the report of the Planning Committee, especially the section on Nanking. The Chairman spoke of the careful work that had gone into the preparation of the report and also of the good fortune in securing Mrs. Notestein, Mrs. Horton and Dr. Neilson to act on the Women's Commission on Christian Higher Education in China, whose report had been wholeheartedly adopted by the Planning Committee.

It was reported that the following cablegram had been received from Dr. Wu in response to the receipt by her of the Planning Committee's report:

"BOARD FACULTY ACCEPT PLAN INDEPENDENT STATUS COLLABORATION UNIVERSITY NANKING APPROVE CENTRAL ADMINISTRATIVE ORGAN ACCORDING MUTUALLY AGREEABLE PLAN STOP CENTRAL LIBRARY IMPRACTICABLE FAVOR MUTUAL AVAILABILITY JOINT PLANNING INDEPENDENT LIBRARIES OTHER SUGGESTIONS ACCEPTABLE."

There was considerable discussion of the wording of the sentence in the Report of the Planning Committee, "Such common interests should include at least a main central library (with small reference libraries in each institution) and the common use of laboratories and similar equipment, etc.", especially in view of Dr. Wu's cablegram. The question was raised whether this meant that such common interests would be situated on the Nanking campus or on a neutral site. On motion, it was

G 17 VOTED that this Committee express its appreciation of the fact that the Planning Committee envisages Ginling College as an independent woman's college, but that they would record their conviction that the second paragraph on page 13 of the Report, especially the words "Such common interests should include at least a main central library (with small reference libraries in each institution) and the common use of laboratories and similar equipment, etc." is not a clear statement of the proposed relationship between Ginling College and the University of Nanking. In view of Dr. Wu's cablegram this Committee is concerned that Ginling College have an adequate supply of books for its own students easily available as well as participation in the common library to be established, accessible to both institutions.

NEWS FROM CHINA

The Secretary reported that the news from China is very good. Ginling is on the move back to its own campus in Nanking, going by bus and train by way of Shensi and Honan. On the 16th of April the first truckload of faculty and students started and the schedule called for others to leave on April 22 and 29, and May 15.

It was also reported that the Ministry of Education has made a grant of CN\$100,000,000, or US\$50,000, to Ginling to help meet moving and rehabilitation expenses.

A letter from Dr. Wu reports that the Alumnae, most of whom have very limited incomes, have raised about CN\$21,000,000. This amounts to between US\$10,000 and \$15,000, and represents sacrificial giving on the part of many.

The situation on the campus is not as bad as it might be, since the buildings are all standing. The most urgent repairs are being taken care of, and arrangements made for securing the furniture necessary for reopening college in the fall.

### FINANCIAL MATTERS

#### Statement from the Treasurer

The Treasurer reported that from present appearances the budget for the year will be met by June 30th. It now appears that there might even be a slight balance.

#### Recommendation Regarding Reimbursement of Western Personnel for War Losses

It was reported that on the recommendation of the Ginling Committee a committee had been appointed by the United Board, with Mrs. Sherman as Chairman, to study the matter of reimbursement of western personnel for war losses. Mrs. Sherman reported that after correspondence with seven mission boards concerning their policies in such matters a schedule was arrived at and reported to the Trustees of the United Board, who voted that, in order to provide uniformity in making compensation for war losses sustained by western members of the Colleges and Universities represented in the United Board, the Trustees recommend to the College and University Committees the following schedule:

- (a) Up to \$500.00 for each adult;
- (b) Up to \$100.00 for each child, with a maximum of five children to a family.

It was

G 18 VOTED to adopt the foregoing policy as recommended by the United Board.

#### The Rohrman Fund

It was stated that no income had been received from the Rohrman Fund for several years due to the death of one member of the organization. As this fund formerly came through the office from Miss Tyler, it was

G 19 VOTED that the Chairman confer with Miss Florence Tyler in the hope that some action may be secured whereby the accumulated income of the Rohrman Fund may be put to use.

#### Consolidation of Investments

It was reported that a plan for the consolidation of investments of all the institutions in the United Board was being prepared for presentation to the Annual Meeting.

PERSONNEL MATTERS

It was explained that under the United Board the various Colleges and Universities do not have Personnel, Promotion or Finance Committees, but that matters which are usually referred to those committees will now be undertaken by the Interim Committee. The Ginling Interim Committee met just prior to the meeting of the Ginling College Committee to consider the urgent matter of securing a secretary for Dr. Wu. Three names were considered, but no decision was reached. Dr. Wu had asked that Miss Helen Loomis return in this position, but because of her present commitments Miss Loomis cannot make an immediate decision. The Interim Committee asked Miss Loomis to give her answer within the month. In the meanwhile other candidates are being investigated.

In addition to a secretary for Dr. Wu, there is need for an English teacher and an additional teacher for the Physical Education Department. The cooperation of the Ginling Committee was asked in finding suitable candidates for these positions.

PROMOTIONAL REPORT

A report on the promotional work of the Committee was presented by Mrs. Scott. The usual schedule of publicity and appeals has been followed and responses have been generous.

Besides the income received from regularly established sources, such as Mission Boards, etc., appeals to the Ginling general mailing list have brought in, to date, \$4,979.00. The contributions from Smith alumnae and Clubs to date amounts to \$9,231.90. Gifts from this source are usually received in the spring and indications are that the total reached by the end of the fiscal year on June 30th will equal last year's amount of \$13,249.43.

The Ginling Alumnae in this country have raised a total of \$1,376.50, for the Ginling Rehabilitation Fund. Besides this gift from the Ginling Alumnae, there have been various other gifts for the Rehabilitation Fund.

ADJOURNMENT

There being no other business, the meeting adjourned, after the Chairman had congratulated the Committee on an attendance of twelve of the seventeen members.

Mrs. W. Plumer Mills  
Secretary



VERA SCOTT CUSHMAN

The sudden passing on February 1st of Vera Scott Cushman brought to countless people in this land and overseas vivid and grateful memories of a life of radiant beauty and consecration.

Mrs. Cushman's vital interest in Christian education in China, and her especial concern for the training of Chinese women has deep rootage. Born into a home of wide horizons and of clear spiritual insights, Vera Scott in her childhood early learned to take distant parts of the world into her thought and concern. Long before the potential importance of China in world affairs was widely recognized, she became aware of the necessity of developing Christian leadership for the role the Middle Kingdom was destined to play in the family of nations.

As President of the Smith College Association for Christian Work, she was as an undergraduate interested in the project of supporting a woman medical missionary in China. After her graduation when her marriage brought her to New York City to live, she accepted leadership in the Student YWCA and when the World's Committee YWCA was formed, she became its American Vice-President.

Through extensive travel, she gained firsthand knowledge of actual conditions in the Orient and was convinced anew of the strategic importance of higher education for women in Asia. She gave enthusiastic support to the campaign in the early 1920's for seven colleges for women, - three in India, three in China, one in Japan. One million dollars was raised to match two million dollars offered by the Laura Spellman Rockefeller Foundation and the beautiful campuses and remarkable development of these colleges in the Orient were made possible.

Mrs. Cushman was a member of the Board of Founders of Ginling and of the Associated Boards for Christian Colleges in China, to both of which she gave unstintingly of her service.

In 1916 she heartily supported the proposal that Smith College adopt Ginling as its sister college, and she greatly rejoiced in the steadily increasing interest and support on the part of Smith undergraduates and alumnae. In 1930 she visited Nanking and saw the college in action. Through the years, Mrs. Cushman has undergirded with warm personal friendship President Wu in her heavy college responsibilities and her many civic and political activities.

To Ginling College and to the Associated Boards for Christian Colleges in China, Mrs. Cushman's passing is an irreparable loss. The influence of her deep faith in the role which educated Christian women are destined to play in the postwar world is of the essence of the things which abide.

GINLING COLLEGE  
CONFERENCE ON FINANCES

2:00 P.M., Wednesday, January 29, 1947  
Room 716, 150 Fifth Avenue, New York, N. Y.

Present: Dr. Ruth Chester  
Mr. C. A. Evans  
Dr. W. P. Fenn  
Miss Sallie Lou MacKinnon, Chm.

Dr. R. J. McMullen  
Mrs. W. Plumer Mills  
Mrs. Arthur M. Sherman

The meeting was opened with prayer led by Dr. McMullen.

The Chairman stated that the meeting had been called at the request of Dr. Wu Yi-fang and that the purpose was to consider ways by which Ginling's income could be increased or ways in which expenses could be cut most efficiently in view of the critical financial situation that confronts the College in the immediate future.

Miss Chester opened the discussion by outlining briefly the three ways that had been suggested by which savings could be effected, namely:

1. Omitting all extra classes not actually required by government regulations for degrees.
2. Reducing all research work.
3. The carrying by all teachers of a full teaching load of not less than 12 credits.

She stated that all these conditions had already been met at Ginling and that the only possible way that she saw to save on the teaching budget was by the reduction of the number of part-time teachers. There was some discussion as to whether part-time teachers are more or less expensive, leading to the conclusion that in general they are more expensive.

Dr. Chester suggested that it would be economical for both Ginling and the University of Nanking if there could be closer cooperation in a larger number of classes. Such cooperation can be achieved only as a result of more definite and more dependable planning on the part of both institutions. Two-way exchange in the matter of courses is necessary if cooperation is to be successful.

One of the main difficulties is the transportation problem. The question was asked if a satisfactory solution to this problem were found, would cooperation be really possible. Dr. Fenn thought that, for the present at least, the cost of transportation is the deciding factor. He expressed the opinion that a genuine spirit of cooperation would be developed gradually, and that a Committee to give the idea backing would greatly strengthen the two Presidents. Dr. Fenn also said that a central building, halfway between the two institutions, would solve the transportation problem and would also encourage a cooperative spirit as it would not be the property of either institution but a joint enterprise where teachers from both schools met on an absolutely equal basis. It could be so constructed as to give a group of classrooms and an adequate auditorium, which is greatly needed. It was felt that in the long run there would be small difference between the cost of a permanent building and that of trucks and their upkeep.

The point was made that because of inflationary prices, this is not the time to consider building and that it may become necessary to cut so drastically that co-operation will be forced upon the two institutions.

Dr. McMullen said that there is no desire to encourage any curtailment of the program unless it is absolutely necessary. However, the United Service to China campaign is getting under way very slowly and present prospects indicate that the Associated Boards will get from this source not more than one half of the total amount requested. Funds sufficient for the present quarter are in sight, but there will probably be a deficit by the end of March. United Service to China expects to raise the largest part of its campaign funds in April and May, but if only one half of the total amount sought is raised, then the Associated Boards will get little more than one half of the amount asked. Then what is to be done? Certain funds definitely limited to rehabilitation purposes are coming in, but funds for current budgets may be greatly reduced. Present conditions in China discourage giving in America, and while the situation may improve soon, it is very bad now.

Dr. McMullen emphasized the fact that it is really impossible to close an institution temporarily without actually killing it, and that the necessary cuts, however drastic, must be made in order to live through the present emergency.

The possibility of raising more money in China was discussed and Dr. Fenn said that Dr. Wu and Dr. Chen had been asked to approach government officials to appeal for special grants. No report on their efforts has been received. Dr. Fenn also reported that there is a plan to launch a campaign in China for all the Christian Colleges. Mr. Dwight Edwards is working for such a plan and Han Li-wu is backing it, but no definite reports have come in yet. Efforts to secure a preferential exchange rate, or a matched gift, have so far been unsuccessful.

Dr. Fenn had discussed Ginling's budget for this year with Dr. Wu shortly before he came to America and reported that if United Service to China appropriations are maintained, expenses for the current year can be met. He had no data for the fall term, but felt sure that it would be necessary to get more and spend less.

The possibility of increasing income by raising student fees was discussed and Dr. Fenn reported that certain increases had already been made in both the institutions in Nanking, thus affording substantial help to the budgets. He also spoke of the success this plan had met with in Shanghai. While greatly increased fees would work definite hardship on many poor students, it was felt that every possibility of increasing income must be considered as an alternative to closing the College. In the face of such an alternative, any institution can make cuts in its budget.

Dr. Fenn raised the question of reducing the staff at Ginling, quoting comparative figures in the three institutions of about the same size, namely Hua Chung, Hwa Nan and Ginling. In these institutions, the ratio of staff to students is as follows:

<u>Institution</u>	<u>Ratio</u> <u>Staff to Students</u>
Hwa Nan	1 : 8.7
Hua Chung	1 : 8.5
Ginling	1 : 4.3

The University of Shanghai has one of the best records among the Christian Colleges in proportion of teachers to students, the ratio there being approximately 1:10. This institution is able to pay higher salaries, partly because of greatly increased student fees, and the teachers are carrying 15 hours instead of the usual 12. This is certainly not desirable as a permanent practice, but is possible in an emergency. The problem was discussed at some length, but it was recognized that adjustments of this nature must be made on the field.



It was asked what Mission Boards are doing to help Union institutions in this emergency. A letter had been sent to all Boards participating in the Christian Colleges, asking them to double cash grants and to restore personnel quotas to the prewar figure. Responses had been irregular. Some Boards have no funds that can be so used, while others have been able to increase appropriations. The Methodist Board, for instance, this year will, as an emergency measure, double its grants to all institutions in China in which it participates.

The Chairman felt that Mission Boards must recognize their responsibility to the Christian Colleges, realizing that these institutions really belong to the Boards and must look to them for support rather than to outside agencies. She felt that Mission Boards should be asked to increase their grants to the Colleges in the same proportion as grants to their denominational institutions.

The question of Associated Boards' support to the United Service to China campaign was discussed and it was suggested that our constituency should be kept informed that the Christian Colleges are receiving generous support through United Service to China, amounting to 21 percent of all United Service to China income, and that gifts may be given through this agency, designated for the Colleges.

In summing up the afternoon's discussion, the Chairman said that financial problems had been faced many times and that each period becomes more critical than the last. She saw only the following ways in which income could be increased:

1. By raising more money in China and reducing expenses.
2. By additional help from Mission Boards.
3. By cooperating in every way possible to insure the success of the United Service to China drive.
4. By intensive cultivation of our own constituency.
5. By securing either a preferential rate of exchange or a matched gift from the Chinese government.

Funds available from America will be sufficient for only a percentage of former budgets. The institutions in China will have to make such adjustments within the budgets as best fit each individual situation. By July 1st, it will be possible to say how much will be available for next year, but since faculty contracts must be made before that date, it is suggested that by the end of April, a conservative estimate be made and the College asked to make up a budget on that basis, not counting on more.

It was decided that one specific thing that could be done immediately was to write to each participating Mission Board, calling attention to the former request for increased grants and asking for favorable action. It was also suggested that a cable might go to the field, expressing gratification that efforts are being made in China to raise funds for all the Christian Colleges.

The matter of additional western staff for Ginling received brief attention, but the conclusion was reached that no extra appropriations could be made for this purpose. The expenses for any additional teachers must be found within the total amount of the budget, or they must be secured as extra personnel appointed by Mission Boards.

Mrs. W. Plumer Mills  
Secretary

GINLING COLLEGE COMMITTEE

MATTER OF ESTATE OF FRANCES GRACE SMITH

Under the will of Frances Grace Smith, Ginling College is to receive one-half of her residual estate and Smith College the other half. To date Ginling has received \$35,000.00 against this bequest and there is approximately \$17,000. remaining to be accounted for of which Ginling College will receive one-half after expenses. The amount of \$35,000.00 was credited to Endowment, the income from which will be used for exchange of students between Ginling and Smith College as provided by your Committee on May 10, 1949.

In her will, Miss Smith made provision for the purchase by her Executors of certain refund annuities for a number of individual beneficiaries. Neither the will nor the codicil to it makes any provision for the payment of inheritance taxes which might be due.

Inheritance taxes have been assessed by the Commonwealth of Massachusetts on these annuities in an aggregate amount of \$1,400.00. The annuity beneficiaries have asked the Executor of Miss Smith's Estate if these taxes could not be paid from the residuary estate with the consent of the residuary legatees. The Executor states that most of the beneficiaries are elderly and of very modest means and requests that consideration be given to providing for these taxes from the residuary estate.

Smith College has consented to the suggestion that the taxes on the annuities be paid from the residuary estate with the condition that Ginling College take similar action.

MINUTES OF LUNCHEON MEETING

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

12:30 P.M., Friday, February 14, 1947

Aldine Club, 200 Fifth Avenue, New York, N. Y.

Members:

\*Miss Sallie Lou MacKinnon, Chgo.  
Mrs. Robert A. Doan  
\*Mrs. Harold B. Hoskins  
Mrs. Horace H. Hunt  
\*Mrs. Harry E. James  
Mrs. Samuel J. Mills  
\*Mrs. Emory Ross  
Mrs. Charles K. Roys

\*Mrs. George T. Scott  
\*Mrs. Charles H. Sears  
\*Mrs. Arthur M. Sherman  
Miss Mary E. Sweeny  
Miss Ruth Tomlinson  
Mrs. William C. Treston  
Miss Florence G. Tyler  
Miss Ruth Ure

Staff:

\*Mr. Charles H. Corbett  
\*Mr. C. A. Evans  
\*Dr. William P. Fenn

\*Dr. Robert J. McMullen  
\*Mrs. W. Plumer Mills  
\*Dr. Gerald F. Winfield

Faculty and Former Faculty:

\*Dr. Ruth M. Chester

\*Miss Helen M. Loomis

Alumnae:

\*Miss Hwang Deh-hsing  
\*Miss Li Gwan-yuen  
\*Miss Mary Liu

\*Mrs. Way-sung New  
\*Miss Szetu Dju  
\*Mrs. T. F. Tsiang

Guests:

\*Miss Marion Dwight  
\*Mrs. J. S. Kunkle

\*Miss Mabel Mead  
\*Miss Louise Robinson  
\*Mrs. Melsom S. Tuttle

Those whose names are starred were present.

After luncheon the Chairman introduced Mrs. New who gave a brief report on her work with the United Nations.

DR. CHESTER'S REPORT

Dr. Ruth Chester, Dean of Studies at Ginling, was then introduced. Dr. Chester expressed her pleasure in meeting the representatives of the Ginling Committee, the alumnae and other friends present. She reported on her first visit to the Nanking campus after the war when her first impression was that conditions were much better than she had dared to expect. The longer she stayed, the more evident became the extent of loss in furniture and equipment and the greater the task of clearing up the debris.

After this preliminary visit, she went back to Chengtu and returned to the campus later in the year with the whole college group. Much heroic work had been done in the interim, but the task was still a staggering one. College opened at the end of September with the most meager equipment in every department, and literally nothing in the science departments. There was great rejoicing when supplies began to



come from America and the freight shipped from Chengtu at last arrived. Even with these additions, there are still great lacks in all departments and additional shipments are eagerly awaited.

Dr. Chester reported that approximately half of the English books in the library had been salvaged, but the card catalogue was completely gone. The College lost all typewriters, all beds and practically all pianos.

The College opened on September 30th with a record enrollment of 330, and a most promising freshman class.

Miss Chester referred to the increasing feeling of disillusionment because the return to Nanking had brought many problems worse than those of the war. The constantly growing inflation and financial uncertainty increased burdens both individual and institutional, and it was becoming more and more difficult to find sufficient numbers of adequately trained teachers. The need for well-trained people is most urgent in China, and one of the greatest single reasons for the Christian Colleges.

In conclusion, Dr. Chester expressed real hope for the future, saying that Ginling had weathered various storms in the past because Ginling is built on something greater than human resources and human ability to cope with crises.

#### MRS. SHERMAN'S REPORT

The Chairman expressed to Miss Chester the appreciation of the group for her report and then introduced Mrs. Sherman, Vice-chairman of the Ginling Committee and Executive Secretary of the Woman's Auxiliary of the Protestant Episcopal Church. Mrs. Sherman has recently returned from a visit to China.

Mrs. Sherman reported briefly on her visit to Ginling which had included Founders' Day weekend. She had attended the meeting of the Board of Directors, which was the first that had been held since 1937, and spoke with appreciation of the report of the years from 1937 to 1946 which Dr. Wu had made to the meeting, saying that it was a "most impressive document". Mrs. Sherman described the varied and interesting events in the Founders' Day program, including an alumnae dinner, at which every class was represented, and an entertaining skit depicting the departure of the College from Nanking, the period of Japanese occupation, and the return. A beautiful and dignified service on Sunday morning, at which Ambassador Leighton Stuart was the speaker, concluded the Founders' Day exercises.

In conclusion, Mrs. Sherman paid high tribute to Dr. Wu and to the whole College group, commenting on their courage and devotion, their ingenuity and determination, and their loyalty to Ginling.

#### GENERAL DISCUSSION

There was some general discussion of the present financial crisis and of the connections of the Christian Colleges with United Service to China. There was also reference to the Smith College Anniversary Drive for \$7,000,000, and appreciation was expressed that in spite of this responsibility, Smith women are making their usual generous contributions to Ginling.

Dr. Fenn spoke of the strain under which all College Presidents are working, due to the constant pressure to meet ever-increasing financial demands and the uncer-

Minutes of Ginling Luncheon Meeting  
February 14, 1947

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tainty of income. He heartily seconded Dr. Chester's tribute to the loyalty of the Ginling faculty, saying that in spite of disillusionment and inadequate salaries, they have stuck, and will continue to stick, to Ginling.

It was also brought out that in addition to the loyalty within the institution, there is great loyalty in the alumnae group. Although the number of Ginling graduates is not large and many of them have very limited incomes, they are planning to make a regular annual alumnae contribution to the College. There is also a loyal group of supporters among business men and bankers in Shanghai. Last summer Dr. Wu spent about a week in that city, interviewing members of this group, and through them raised NC\$180,000,000 (approximately \$60,000 at the rate of exchange prevailing at the time).

In closing, the Chairman expressed appreciation to the speakers, and the pride all felt in Ginling's fine record.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF ANNUAL MEETING

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

2:00 P.M., Friday, May 9, 1947

Room 900, 160 Fifth Avenue, New York, N.Y.

Members of the Committee:

*Miss Sallie Lou MacKinnon, Chairman	
*Miss Ettie Chin	*Mrs. Charles H. Sears
*Mrs. Robert A. Doan	*Mrs. Arthur M. Sherman
*Mrs. Harold B. Hoskins	Miss Mary E. Sweeny
Mrs. Harry E. James	Miss Ruth Tomlinson
*Mrs. Samuel J. Mills	*Mrs. William C. Treston
*Mrs. Emory Ross	*Miss Florence G. Tyler
*Mrs. Charles K. Roys	Miss Ruth Ure
*Mrs. George T. Scott	

Guests:

\*Miss Ruth Chester  
\*Dr. Liu En-lan  
\*Mrs. Lawrence Thurston

Staff:

\*Mr. C. A. Evans  
\*Dr. Robert J. McMullen  
\*Mrs. W. Plumer Mills

Those whose names are starred were present.

OPENING PRAYER

The Chairman called the meeting to order and led in prayer.

REGRETS FOR NON-ATTENDANCE

The Secretary reported that regrets for non-attendance had been received from Mrs. James, Miss Ure, Miss Sweeny and Miss Tomlinson.

WELCOME TO NEW MEMBERS AND GUESTS

The Chairman extended a warm welcome to two new Committee members, Miss Ettie Chin, and Miss Ruth Tomlinson who unfortunately could not be present. Miss Chin succeeds Mr. Burns Chalmers as the representative of the Smith faculty and student body and the Smith College Association for Christian Work. Miss Tomlinson succeeds Mrs. W. W. Rockwell as the representative of the Smith Alumnae.

The Chairman also expressed the pleasure of the Committee that Mrs. Thurston, Dr. Ruth Chester, and Dr. Liu En-lan could be present.

APPROVAL OF MINUTES

The Secretary reported that the minutes of the Annual Meeting on May 9, 1946, and of the luncheon meeting on February 14, 1947, had been circulated and no errors had been reported. It was therefore

G-20 VOTED to approve the minutes of the meeting of the Ginling College Committee on May 9, 1946, and the minutes of the luncheon meeting on February 14, 1947, as distributed.

#### DR. WU'S LETTER

The Chairman then read a letter which she had just received from Dr. Wu, in which many College matters of general interest were discussed. Dr. Wu mentioned activities on the campus, especially the plans of Ginling students to give a play and a dance drama to raise a contribution to the Smith College 75th Anniversary Fund. She also outlined plans for increased cooperation with the University of Nanking, and reported on the meeting of the Council of Higher Education which had been held early in April. The rural service work and the Child Welfare Center have been going forward most satisfactorily and Dr. Wu paid tribute to the devotion and accomplishment of the teachers in charge.

Rehabilitation of the campus is progressing slowly, and Dr. Wu outlined what has been done and the most urgent matters that require immediate attention.

In conclusion Dr. Wu said that because of favorable exchange and contributions received in China, she hoped to close the year's books without a deficit.

The letter ended on the note of courage and devotion that is always characteristic of Dr. Wu and her loyal faculty.

#### DR. LIU EN-LAN

In introducing Dr. Liu En-lan, the Chairman expressed the thankfulness of the entire Committee for Dr. Liu's remarkable recovery from the very serious accident she suffered last October.

Dr. Liu spoke of the places she had visited since her arrival in America, and of her plans for the next few weeks before she returns to China. She spoke especially of the growing interest she found in the field of geography and of certain changes in approach which she had noted. She outlined very briefly her hopes and plans for the work of the Geography Department at Ginling, giving some of the reasons for her conviction that this Department can be one of increasing importance.

#### DR. RUTH CHESTER

The Chairman then introduced Dr. Ruth Chester, Dean of Ginling.

Dr. Chester said that Dr. Wu's letter had covered many of the points she wanted to discuss, especially the question of the rehabilitation of the campus, and the matter of cooperation with the University of Nanking. She enlarged upon Dr. Wu's report on these two problems, giving additional facts and details to complete and round out the picture. In closing, she mentioned the sense of satisfaction all felt that work now being done on the campus is of a permanent nature, and the improved spirit among faculty and students as a result of this feeling of permanence.

#### FINANCIAL MATTERS

Mr. Evans presented the Treasurer's Report for the year ending June 30, 1946, and on motion it was

G-21 VOTED to recommend to the Trustees the acceptance of the recommendations as contained in the Report of the Treasurer for the year ending June 30, 1946.



The Report of the Auditors was also presented, and it was

G-22 VOTED that the Committee, having reviewed the Report of the Auditors, Messrs. Chambellan, Berger & Welti for the year ending June 30, 1946, recommends to the proper committee of the United Board the acceptance of this report.

A tentative budget for the year 1947-48 was presented and discussed. This budget was based upon assured income from regular sources, and represented no increase over last year. It was felt that the budget should show the increased needs of the College and the additional amounts asked from Mission Boards. It was therefore

G-23 VOTED that the budget for 1947-48 be referred to Mr. Evans, Dr. McMullen and Mrs. Sherman, to be revised in light of the needs of the present situation and the hoped-for increase in Mission Board appropriations.

#### PROMOTIONAL REPORT

The Secretary presented a report of the promotional activities of the past year, showing that a constituency of regular donors, prospects and friends had received two printed leaflets about Ginling, as well as mimeographed copies of a number of special articles, reports and accounts of college projects. Letters of appeal had accompanied the December and April mailings, and responses had been encouraging, amounting to approximately the same as contributions of last year at the same date. The fact that Smith gifts continued as usual was noted with especial appreciation in view of Smith's 75th Anniversary drive.

It was noted that there is great need to increase the number of Ginling donors, and to enlist the support of young people in the work of the College.

In discussing the promotional work of the Committee, it was suggested that Dr. Wu's letter is excellent cultivation material, and it was recommended that the Secretary make excerpts from it for publicity purposes.

#### PERSONNEL REPORT

A review of the personnel situation at Ginling showed that in the course of the last year, one member of the faculty, Miss Stella Graves, had returned after furlough in America, and that the staff had been further strengthened by the addition of Miss Helen Plaum as secretary for Dr. Wu; Dr. Mary Frances Reed for the child welfare work, Mr. Edwin Kwoh as controller, and Miss Mary Treudley, on sabbatical leave from Wellesley College, who has been acting head of the Sociology Department.

During the same period, Dr. Ruth Chester has come to America on regular furlough, and several Chinese members of the faculty have been studying in this country.

It was further reported that Miss Catharine Sutherland had offered her resignation as head of the Music Department, since she felt that she could not return to China in the near future. The Interim Committee, reluctant to accept this as Miss Sutherland's final decision, suggested that, instead of resigning, she consider herself as on leave of absence without salary. This arrangement is acceptable to Miss Sutherland, and has been put into effect.

These changes and a recent letter from Dr. Wu make it clear that the most urgent needs at present are in the following departments: English, Physical Education, Music and Sociology.

Requests for these reinforcements have been submitted to the Personnel Committee of the United Board, and it is hoped that through the joint efforts of this Committee and the Ginling Committee, suitable candidates may soon be secured.

#### APPOINTMENT OF COMMITTEES

The Chairman announced that the Ginling Interim Committee for the coming year must be appointed, and also representatives on the A.B.C.C. Standing Committees. The United Board Committee on Nominations and Administration had suggested that the membership in all these committees remain the same as last year. It was therefore

G-24 VOTED that the following be appointed on the Ginling Interim Committee:

Miss Sallie Lou MacKinnon	Mrs. Emory Ross
Mrs. Arthur M. Sherman	Mrs. Charles K. Roys
Mrs. Harold B. Hoskins	Mrs. Charles H. Sears

It was further

G-25 VOTED that the Ginling representatives on the Associated Boards Standing Committees be as follows:

ABCCC Executive Committee	- Miss Sallie Lou MacKinnon (Mrs. Sherman, alt.)
" Finance Committee	- Mrs. Arthur M. Sherman
" Promotion Committee	- Mrs. George T. Scott
" Committee on Christian Character, Staff and Curriculum	- Mrs. Charles K. Roys

#### COLLECTION OF BOOKS FOR GINLING LIBRARY

Miss Tyler told of her efforts on behalf of the Ginling Library, resulting in the collection of many valuable books which have already been forwarded to China. She suggested that each member of the Ginling Committee collect and forward to the Ginling office as many books as possible. The Secretary said that all books are now being sent to the College by book post, and that they arrive very promptly and receive a hearty welcome.

#### OTHER BUSINESS

The Chairman announced that, at a recent meeting of the United Board's Committee on Nominations and Administration, it was decided to invite Mrs. Dwight Morrow and Mrs. Edward Wheeler to become members of the United Board, and, if they accept, to appoint them to the Ginling Committee.

The United Board Committee on Nominations and Administration had also suggested that, in view of increasing cooperation between Ginling and the University of Nanking, it would be helpful to have two members from each of these College Committees sit with the other Committee. The Committee on Nominations and Administration has nominated Mr. Harmon, Chairman of the Nanking Committee, and Dr. J. Theron Illick, former member of the faculty at the University of Nanking, as the representatives on the Ginling Committee from the Nanking Committee. They have also suggested that the Ginling Committee appoint Mrs. Sherman and Mrs. S. J. Mills as representatives on the Nanking Committee. The Ginling Committee, however, suggested, with the consent of Mrs. Sherman and Mrs. Sears, that Mrs. Sears' name be substituted for Mrs. Sherman's. This suggested change will be presented to the Trustees of the United Board for ratification.

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ADJOURNMENT

There being no further business, the meeting adjourned.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF MEETING

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

2:00 P.M., Tuesday, October 28, 1947

Room 900, 150 Fifth Avenue, New York, N.Y.

Members of the Committee:

	*Miss Sallie Lou MacKinnon, Chairman
Miss Ettie Chin	Mrs. George T. Scott
Mrs. Robert A. Doan	Mrs. Charles H. Sears
*Dr. Nolan B. Harmon, Jr.	*Mrs. Arthur M. Sherman
Mrs. Harold B. Hoskins	Miss Mary E. Sweeny
Dr. J. Theron Illick	Miss Ruth Tomlinson
Mrs. Harry E. James	*Mrs. William C. Treston
*Mrs. Samuel J. Mills	Miss Florence G. Tyler
Mrs. Emory Ross	*Miss Ruth Ure
*Mrs. Charles K. Roys	*Mrs. Edward Wheeler

Guest:

\*Mrs. Dwight W. Morrow

Staff:

*Mr. Charles H. Corbett,	*Mr. Vernon B. Ramseur
*Dr. Robert J. McMullen	*Dr. Gerald F. Winfield
*Mrs. W. Plumer Mills	

Those whose names are starred were present.

OPENING OF MEETING

The meeting was opened with prayer led by the Chairman.

PLANS FOR THE SURVIVAL CAMPAIGN

The Chairman said that the special purpose of the meeting was to consider how the Ginling Committee could be most effective in the Survival Campaign for \$600,000 now under way. She asked Dr. Winfield to outline the financial situation and the general plans for the campaign.

Dr. Winfield said that Americans, confused by conflicting reports from China and suffering a normal postwar reaction to all appeals, had cut their contributions to China so drastically that instead of the \$1,000,000 expected from United Service to China, the most the Colleges could hope for during the current academic year is \$400,000. The United Board, of which Ginling is a member, is therefore seeking \$600,000, over and above regular gifts, to carry the Colleges over until funds begin to come in through American Overseas Aid.

United Service to China is a constituent agency of American Overseas Aid, and through United Service to China, the United Board for Christian Colleges in China is also within the new organization. It is expected that 75 percent of American Overseas Aid funds will come from Community Chests, but as it is now too late to get into Chests for the current year, it has been agreed in many places to put on a special



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campaign, using Chest personnel. The month of February has been cleared for this purpose, but it will be June, at the earliest, before any substantial amounts are available. It is therefore necessary to raise an emergency fund to provide for the Colleges in this critical period.

Dr. Winfield said it was hoped that the \$600,000 would come from three sources, namely:

- (1) \$200,000 through increased gifts from official Church bodies.
- (2) \$200,000 from Foundations.
- (3) \$200,000 from individual donors.

Dr. McMullen outlined the plan for the campaign among individual donors and said that in every case a gift two to ten times the usual contribution is being solicited.

Mrs. Morrow was then introduced and Dr. McMullen announced that she has consented to act as special adviser and assistant on solicitation for Ginling and the University of Nanking. The Chairman expressed appreciation for Mrs. Morrow's help.

#### LISTS FOR PERSONAL SOLICITATION

The Chairman said that a list of donors who had contributed \$50.00 or more to Ginling in one year had been prepared, and asked that members of the Ginling Committee select names for personal solicitation.

The lists were distributed and members present volunteered to call upon or write to certain individuals. Names were also assigned to absent members and thus all names on the list were covered. It was explained that all lists would be carefully checked, and that assignment sheets, together with return envelopes and Ginling publicity, would be sent to each solicitor.

Lists of those who had contributed \$50.00 or more to the United Board or Associated Boards were also distributed and each person was asked to select names. It was requested that no approaches be made until assignment sheets were received.

#### GINLING MOVIE

A brief movie of Ginling during the first year after return to the home campus was shown.

The meeting was then adjourned.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF ANNUAL MEETING

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

10:00 A.M., Tuesday, May 11, 1948

Room 903, (Yenching Office), 150 Fifth Avenue, New York, N.Y.

List of Members:

\*Miss Sallie Lou MacKinnon, Chairman

Miss Ettie Chin  
\*Mrs. Robert A. Doan  
Dr. Nolan B. Harmon, Jr.  
Mrs. Harold B. Hoskins  
\*Dr. J. Theron Illick  
\*Mrs. Harry E. James  
\*Mrs. Samuel J. Mills  
\*Mrs. Emory Ross  
\*Mrs. Charles K. Roys

\*Mrs. George T. Scott  
Mrs. Charles H. Sears  
Mrs. Arthur M. Sherman  
Miss Mary E. Sweeny  
Miss Ruth Tomlinson  
Mrs. William C. Treston  
Miss Florence G. Tyler  
Miss Ruth Ure  
\*Mrs. Edward Wheeler

Staff:

\*Mr. C. A. Evans  
\*Dr. William P. Fenn  
\*Mrs. W. Plumer Mills

Guests:

\*Mrs. Lawrence Thurston

Those whose names are starred were present.

OPENING PRAYER

The Chairman called the meeting to order and led in prayer.

REGRETS FOR NONATTENDANCE

It was reported that regrets for nonattendance had been received from Miss Chin, Mrs. Hoskins, Mrs. Sherman, Miss Tomlinson, Miss Tyler and Miss Ure. Mrs. Sears and Miss Sweeny are out of the country.

It was brought to the attention of the Committee that Mrs. Treston has sent in her resignation to the United Board, and is therefore no longer a member of the Ginling Committee.

APPROVAL OF MINUTES

The Chairman reported that the minutes of the Annual Meeting on May 9, 1947, and of the meeting on October 28, 1947, had been circulated and no corrections reported. It was therefore

G-26 VOTED to approve the minutes of the annual meeting of the Ginling College Committee on May 9, 1947, and the minutes of the meeting on October 28, 1947, as distributed.

REPORTS AND COMMUNICATIONS FROM CHINA

Letter from Dr. Wu

The Chairman asked Mrs. Scott to read a letter which had just been received from Dr. Wu Yi-fang.

It was

G-27 VOTED that the letter from Dr. Wu Yi-fang to Miss MacKinnon, dated April 29, 1948, be edited and circulated to the members of the Ginling Committee and former faculty members.

Minutes of Executive Committee of Board of Directors

The minutes of the meeting of the Executive Committee of the Ginling Board of Directors in Nanking had been distributed and it was noted that all financial matters referred to the United Board had already been attended to by the Treasurer.

PERSONNEL

Personnel Requested by the Field

The Secretary reported on efforts made to secure the new faculty members requested by the Board of Directors. A recent letter from Dr. Wu stated that the English needs for the year 1948-49 had been met, as Miss Walmsley is staying one more year and Miss Pan Yao-tsien is returning to China in the summer.

Miss Mary C. Watson has accepted the position of librarian, and the office is in communication with Miss Doris Goulter for the physical education work. When all her papers are in hand, she will be considered by the United Board Personnel Committee.

Mrs. McCurdy

The Secretary reported that there has been some correspondence between Dr. Wu and Mrs. Eleanor McCurdy about the latter's joining the Ginling staff. Mrs. McCurdy offers her services to Ginling without salary, but with the understanding that the College will pay her travel.

Dr. Wu has asked Mrs. McCurdy to combine English teaching and work in the Office of the Dean of Students, and Mrs. McCurdy has accepted.

It was therefore

G-28 VOTED to refer to the United Board Personnel Committee the case of Mrs. McCurdy, stating that the Ginling Committee sees a real need for her on the Ginling faculty and recommends her appointment.

English Secretary

The Secretary reported that letters have come from Dr. Wu and Miss Plaum, reporting Miss Plaum's resignation as Dr. Wu's secretary, to take effect July 1st.

It was

G-29 VOTED that since Miss Helen Plaum has presented her resignation as secretary to Dr. Wu Yi-fang, recognizing the financial responsibility involved, the Ginling Committee accepts it with regrets, and requests the United Board Personnel Committee to secure another secretary for Dr. Wu.

Minutes of Ginling Annual Meeting  
May 11, 1948

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### Contract for Westerners

The Board of Directors in China requested (B47-43) that the United Board restudy salaries, allowances and furlough periods for the western staff.

The question is especially pressing at present because of the necessity of drawing up a contract with Miss Watson. After careful study of existing Ginling contracts and comparison with terms offered by the University of Nanking and cooperating Mission Board salaries, it was

G-30 VOTED that the Ginling College Committee recommends to the United Board that there be a uniform salary for single westerners employed by the United Board.

It was further

G-31 VOTED that the United Board be asked to work out a policy on contracts for western personnel employed by the United Board, the following points being suggested by the Ginling College Committee for inclusion in such a contract:

<u>Salary</u>	\$90 per month, plus a cost-of-living grant during the inflationary period.
<u>Term of Service</u>	First term - 3 years, with option of extension to 5 years. Subsequent terms - 5 years.
<u>Travel</u>	Paid both ways - usual allowances.
<u>Outfit Allowance</u>	\$250.
<u>Residence</u>	Residence, with heavy furniture, provided.
<u>Medical</u>	All medical expenses paid if approved by College authorities, and one half of dental and oculist bills paid.
<u>Outside Employment</u>	No outside employment, while in China.
<u>Furlough Salary</u>	\$100 per month for full furlough, if returning to the College. \$100 per month for three months only, if not returning to the College.
<u>Furlough Rent</u>	To be reviewed and decided in each case.
<u>Furlough Study Grant</u>	To be reviewed and decided in each case.

The purposes of furlough are understood to be (1) refreshment, (2) study, and (3) cultivation at home, and therefore there should be no outside gainful employment during furlough.



APPOINTMENT OF INTERIM COMMITTEE

It was reported that the United Board Committee on Nominations and Administration had suggested that the membership on the Interim Committee remain the same as last year. It was therefore

G-32 VOTED that the following be appointed on the Ginling Interim Committee for 1948-49:

Miss Sallie Lou MacKinnon  
Mrs. Arthur M. Sherman  
Mrs. Harold B. Hoskins

Mrs. Emory Ross  
Mrs. Charles K. Roys  
Mrs. Charles H. Sears

FINANCIAL MATTERS

Mr. Evans reported that there is a surplus of \$1,592.19 in the Current Budget account. There is also anticipated additional income on securities of \$353.02, making a total surplus of \$1,945.21, as of June 30th.

It was

G-33 VOTED to accept with gratitude Mr. Evans' report on the surplus of \$1,945.21.

Report of the Treasurer

The Report of the Treasurer for the year ending June 30, 1947, (Appendix A), had been circulated and studied by the Committee. Mr. Evans called attention to the recommendation that the Current Surplus of \$551.00 be credited to reduce the overcharge in the Depreciation Reserve account.

It was

G-34 VOTED to approve the recommendation that the Current Surplus of \$551.00 be credited to reduce the overcharge in the Depreciation Reserve account.

It was also

G-35 VOTED to receive the Report of the Treasurer and pass it on to the United Board.

Proposed Budget for Ginling College Committee

The Treasurer presented the Proposed Budget for the Ginling College Committee for 1948-49, stating that all items are the same as last year except for the Presbyterian Board, which shows an increase.

It was

G-36 VOTED that the following Budget for the Ginling College Committee for 1948-49 be accepted:

Anticipated Income

General Funds

United Christian Missionary Society . . . . .	\$ 1,000.00
Protestant Episcopal Board. . . . .	2,000.00
Presbyterian Board. . . . .	5,500.00
Women's American Baptist. . . . .	1,500.00
Methodist Women's Division Christian Service. . . . .	5,150.00
Reformed Board. . . . .	1,000.00
Smith College Community Chest . . . . .	4,000.00
" " Alumnae . . . . .	5,500.00
Rohrman Fund Income . . . . .	50.00
Day of Prayer Offering. . . . .	5,000.00
Investment Income . . . . .	5,000.00
Miscellaneous Gifts . . . . .	5,000.00
	<u>\$40,700.00</u>

Anticipated Expenditures

Available for Field . . . . .	\$ 31,500.00
Home Administration - Executive Office. . . . .	7,500.00
" " - Incidentals . . . . .	550.00
Promotion . . . . .	1,000.00
Contingent. . . . .	150.00
	<u>\$40,700.00</u>

Report on Promotion

It was reported that the number of gifts and the amounts received in response to the two appeals sent out by the Ginling office during the current fiscal year showed a slight increase over figures for last year.

The Treasurer also reported that receipts for the year from general sources are \$5,683.00, which is \$683.00 beyond the annual \$5,000 included in the budget. It was

G-37 VOTED that the surplus of \$683.00 from special gifts be made available to the field in order to help them close their books for the year.

Auditors' Report

The Treasurer presented the Report of the Auditors, and it was

G-38 VOTED to receive and pass on to the United Board the Report of the Auditors, Messrs. Chambellan, Berger & Welti, for the year ending June 30, 1947.

ADJOURNMENT

There being no further business, the meeting adjourned.

Mrs. W. Plumer Mills  
Secretary

MINUTES OF MEETING

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

2:30 P.M., Thursday, December 16, 1948

Room 903, 150 Fifth Avenue, New York, N. Y.

ATTENDANCE

Members

\*Miss Sallie Lou MacKinnon, Chairman

Mrs. Frank G. Brooks  
Miss Ettie Chin  
Mrs. Robert A. Doan  
Dr. Nolan B. Harmon, Jr.  
Mrs. Harold B. Hoskins  
Dr. J. Theron Illick  
Mrs. Harry E. James  
Mrs. Samuel J. Mills  
Mrs. Dwight W. Morrow

Mrs. Emory Ross  
\*Mrs. Charles Kirkland Roys  
\*Mrs. Charles Hatch Sears  
\*Mrs. Arthur M. Sherman  
\*Miss Mary E. Sweeny  
Miss Ruth Tomlinson  
Miss Florence G. Tyler  
\*Miss Ruth Ure  
Mrs. Edward Wheeler

Guest

\*Dr. E. K. Higdon

Staff

\*Mr. C. A. Evans

\*Mr. Charles H. Corbett

\*Dr. Gerald F. Winfield

Those whose names are starred were present.

OPENING OF MEETING

The Chairman, Miss Sallie Lou MacKinnon, called the meeting to order and led in the opening prayer.

Satisfaction was expressed that Miss Sweeny was able to be present even though it was made possible only by unfavorable weather conditions which delayed the plane on which she was to travel to Europe.

APPROVAL OF MINUTES

The minutes of the Annual Meeting of May 11, 1948 were approved as circulated.

The Committee took note of the fact that when the meeting called for November 4, 1948 had to be postponed, a message drafted by the Staff in consultation with members of the Committee who could be reached by telephone, was cabled to Nanking in time for the celebration of Dr. Wu's twentieth anniversary. The message was as follows:

GINLING COMMITTEE UNITED BOARD EXPRESSES DEEP APPRECIATION FOR YOUR  
TWENTY YEARS OF DISTINGUISHED SERVICE SUPREME CONFIDENCE IN YOUR  
PRESENT LEADERSHIP AND PLEDGE CONTINUING LOYALTY FOR THE FUTURE

It was

G-39 VOTED to express the thanks of the Committee to the Staff for sending the congratulatory telegram to Dr. Wu Yi-fang on the occasion of her twentieth anniversary.

REPORTS AND COMMUNICATIONS FROM CHINA

The Report of the President to the Board of Directors in November 1948, was considered item by item, several matters being given special attention. It was realized that the situation had changed materially since the Report was written and that certain measures there advocated would have to be held in abeyance. The re-arrangement of the curriculum that would be necessary to enable the College to qualify to resume the designation "Ta Hsueh" was explained in detail.

Miss Sweeny, who visited the College last April, commented on the remarkable progress made in rehabilitating the campus, since it was recovered from the Japanese. She also testified to the wise way President Wu had handled affairs, so as to maintain stable conditions in the time of nation-wide student unrest.

Recent Letters from Ginling

Recent letters from Ginling describing the present situation were summarized. The Committee took note of the fact that three-fourths of the students and several faculty members had already left the campus because of unsettled conditions in Nanking, but that about thirty Chinese members of the faculty were resolved to stay, no matter what happens. The arrangements made for paying teachers who may find it necessary to leave before the end of the year, or who stay on, only to find that the College may have to be closed because of political developments, appealed to the Committee as being wise measures. The conditions in regard to religious and academic freedom that the College considers essential, if work is to be carried on under a Communist regime were stated and discussed.

FUTURE PROGRAM AND POLICY

There followed a discussion of what the future program and policy of the United Board should be, using as a basis a document which had been drafted for use by the Trustees of the United Board on the following day. The Committee accepted the preamble of this document but made a revision of one paragraph in the statement of policy, and asked the Chairman, Miss MacKinnon, to present this revision to the Trustees. The policy as adopted by the Ginling Committee (omitting the preamble) was as follows:-

- a) As long as any of the Christian Colleges and Universities are able to remain open and to conduct their educational work with substantial freedom and with definite maintenance of their Christian character and teaching, the United Board will be eager to continue their support.
- b) If any institution is prevented from carrying on a sound educational program on a definitely Christian basis by requirements or pressures of one kind or another, the United Board would feel that it could not continue to support the institution.
- c) We shall wish the best advice of our colleagues in China on any situation that may arise but it will be our duty which is laid upon us by the founders and supporters of the colleges to decide upon the conditions from which support cannot be continued.
- d) The United Board is concerned to assure the continued services of especially qualified members of the faculties and if conditions should make their work impossible at the institution which they now serve, the United Board will seek to assist in their relocation at some other point of service.



REPORT ON PROMOTION

Dr. Winfield reported on the general campaign of the United Board launched on November 4, 1948 with a goal of \$500,000. toward which \$260,000. had already been received in cash or pledges. He said that the responses to the regular Ginling mail appeal were coming in normally. He then spoke of his two visits to Smith College where he was very cordially received, and where he found interest in Ginling very well organized. He mentioned the fact that he had just received some colored slides made from photographs taken at the last Ginling commencement exercises last June and that he would show them at the end of the meeting.

FINANCIAL MATTERS

Mr. Evans presented the Report of the Treasurer for the year ending June 30, 1948 and it was

G-40 VOTED to accept the Report of the Treasurer to the Ginling College Committee for the year ending June 30, 1948 and to recommend to the United Board that the surplus of \$1,368.72 be credited to the medical account of Dr. Liu En-lan.

The report of the Auditors, Messrs. Chambellan, Berger and Welti for the Ginling College accounts for the year ending June 30, 1948 was presented to the Committee. There being no recommendations or criticisms in the report it was

G-41 VOTED to accept the Report of the Auditors of the Ginling College accounts for the year ending June 30, 1948 and to refer it to the United Board.

ADJOURNMENT

The business having been completed, the meeting adjourned to see the new slides from Ginling.

Charles H. Corbett

Recording Secretary

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MINUTES OF ANNUAL MEETING

GINLING COLLEGE COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

9:30 A.M., Tuesday, May 10, 1949  
Room 515, 150 Fifth Avenue, New York, N.Y.

Members:

*Mrs. Frank G. Brooks	*Miss Sallie Lou MacKinnon, Chairman
*Miss Ettie Chin	*Mrs. Emory Ross
*Mrs. Robert A. Doan	*Mrs. Charles K. Roys
Dr. Nolan B. Harmon, Jr.	Mrs. Charles Hatch Sears
*Mrs. Harold B. Hoskins	*Mrs. Arthur M. Sherman
*Rev. J. Theron Illick	Miss Mary E. Sweeny
Mrs. Harry E. James	Miss Ruth Tomlinson
Mrs. Samuel J. Mills	Miss Florence G. Tyler
Mrs. Dwight W. Morrow	Miss Ruth Ure
	Mrs. Edward Wheeler

Guest: \*Mrs. Lawrence Thurston

Staff: \*Dr. McMullen  
\*Mr. Evans  
\*Mr. Seaman

The Chairman called the meeting to order. Mrs. Doan led in prayer.

APPROVAL OF MINUTES

The minutes of the meeting held on December 16, 1948 having been circulated and no errors reported, it was

G-42 VOTED to approve the minutes of the meeting of the Ginling College Committee of December 16, 1948 as circulated.

REPORTS AND COMMUNICATIONS FROM CHINA

Dr. Illick, recently returned from China, stated that he was on the Ginling campus during the celebration of the 30th Anniversary of the College and the 20th Anniversary of Dr. Wu's presidency. The work is going on. He was very much impressed with the educational and Christian work and the attitude of the faculty toward Christian work. Things were going along splendidly in spite of the fact that the buildings had not been completely renovated. They are doing fine work with what facilities they have.

Dr. McMullen stated that the buildings are all useable though rehabilitation is far from complete.

Dr. Illick stated that Mrs. McCurdy is at Ginling and she is hoping to do something with the personnel work with reference to the training of Chinese to take care of the dormitory. She is well trained for that particular thing. Miss Mary Watson went to Shanghai and then returned to Nanking. She is doing a very fine piece of work in the library at Ginling.

At this point the Chairman and the Committee extended a very warm welcome to Mrs. Thurston.

The Chairman reported that there has not been too much news from Ginling but that one of the Methodist members of the faculty, Miss Butler, had several times

telephoned to Shanghai to the Methodist Mission. They are all standing by and things are relatively smooth.

Mrs. Brooks asked for information regarding the Communist concept of a University - what type of university will they permit to function? Dr. McMullen explained that in Shansi province where the Communists have been in control for several years they have established a university. This school is on a much lower level than our colleges. They are not meant to send out well-trained engineers, doctors, etc. but graduates more poorly trained were yet able to help the common people. The average course is from one to two years. Their goal is to teach many a little rather than a few much. They give the student everything: food, clothing, books, incidentals. No charge is made for tuition and room is provided. It is a question as to whether or not our colleges will be permitted to charge any tuition and if so in what form. Money doesn't amount to anything. On the whole it seems clear as a well informed college president says, "The Communists yet do not have a policy in regard to higher education."

The Committee then discussed in full the difficulties and the problems in connection with the changeover of regimes.

#### PERSONNEL MATTERS

##### Status of Chinese Personnel

Dr. Wu's most recent letter stated that about thirty of the Chinese staff are planning to stay on. We do not know what has actually taken place. We do know that the student body has fluctuated more than in any other institution. The enrollment at one time was below 100 then went up to between two or three hundred.

Dr. Edwin Kwah, assistant to President Wu, has come to America. He married a Chinese girl born in America who has lived in America all her life. She happened to be the only child of her parents and when trouble started in China her parents demanded her return to the U.S.A.

##### Status of Western Personnel

Miss Walmsley and Miss Watson left Nanking when urged to do so by the Embassy but later returned. Miss Harriet Whitmer and Miss Stella Graves have also left. However, Miss Whitmer is at retiring age and Miss Graves was nearly due a furlough.

#### FINANCIAL MATTERS

##### Status of the 1948-1949 Budget

Mr. Seaman reported that income for the year up to April 30, 1949 amounted to \$42,982.91 as compared to the \$40,700 budgeted for the year. This surplus was due principally to the investment income which was about \$1,400 over the amount budgeted.

On the disbursement side, there has been drawn for the field and for home administration and promotion an amount of \$20,798.32. The \$22,000 balance in the budget with only two months to spend it in is 50% of the budget and there remains only 2/12th of the budget period in which to spend it. Any surplus at the end of the fiscal year will be available for the field.

Appropriations by the United Board

Mr. Seaman reported that the United Board had appropriated to Ginling \$6,750 for the first semester and \$6,000 to cover an anticipated deficit for the year.

Status of Ginling Reserves, Exclusive of Endowment and Plant Funds

To determine what funds the colleges had in case of emergency and what funds they would need from the United Board to build up first, their estimated deficits for the current year, second, the three months' separation pay which was voted by the United Board and third, to build up a reserve which would take care of them during the second semester, each college was asked to present a statement of its finances. The statement presented below shows that there is \$74,966.28 available for separation pay. It was thereupon determined that the only amount the United Board would have to pay Ginling for the second semester was the \$6,000 to cover their anticipated deficit.

Mr. Seaman reported that the following reserves are held by Ginling College:

Class A (funds normally available for current shortages)	\$54,189.91
Class B (funds ordinarily reserved for other purposes but available in emergencies)	20,776.37
	<u>\$74,966.28</u>
Class C (all other funds not legally restricted available in a crisis)	39,402.72
	<u>\$114,369.00</u>

Budget for 1949-50

Mr. Seaman then presented a budget for the year 1949-50. (See Appendix A). This was carefully studied and compared with previous budgets. Mr. Seaman explained why the home office administration was increased \$400. These expenses are estimated and an adjustment will be made at the end of the year reflecting the actual expenses for the fiscal period.

This budget makes available for the field \$36,244 as against \$31,500 for the current year, which is an increase of approximately \$4,700.

Dr. McMullen reported that the cooperating Mission Boards are being asked to take more responsibility for personnel. The Northern Presbyterian Board has taken over the support of Miss Chester but this comes out of the Presbyterian grant. An attempt, however, is being made to have the Presbyterian Board take over Miss Chester's salary without deducting it from the grant but they have not yet done so.

Miss MacKinnon reported that the Woman's Division of Christian Service of the Methodist Church pays the salaries and allowances of Miss Ferris and Miss Butler who are appointed by this Board.

The Committee was elated at the increase in grants from several of the Mission Boards. The United Christian Missionary Society has doubled its grants, as has the Reformed Board. The Woman's Division of Christian Service of the Methodist Church has increased its grant by \$1,050.

Miss Chin stated that the Smith College contribution will remain the same in spite of difficulties. Next year it is hoped to have an emergency drive. Now it is impossible. Some of the Smith Alumnae Clubs have increased and some decreased their contributions. The total remains about the same.



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Miss Chin went on to say that the students this year have shown tremendous interest in trying to raise money for Ginling. The college had a special speaker on Ginling. An afternoon exhibit was held at Davis Hall. Smith would also like to arrange for an exchange student.

After further discussion, it was

G-43 VOTED to recommend to the United Board that the proposed budget for the year 1949-50, attached hereto, be approved.

#### Estate of Frances Grace Smith

Mr. Seaman reported that distribution of the fund involved in this estate, of which Ginling College might receive \$50,000, will be made on or about the 6th day of July, 1949. While it is not definitely designated for endowment, it is our understanding that it was the intention of Miss Smith to give a portion of her estate for the enduring work of the College.

It was explained that Miss Smith had been a Ginling contributor for a long time. She was a Smith College graduate but never showed any evidence of giving any large amount. She usually gave \$25.00.

Miss Chin stated that Miss Smith had always been very helpful with Chinese students as well as other foreign students graduated from Smith and was chairman of the Department of Botany. She retired in 1939. She also has served on the Committee for Ginling as the faculty representative. She hoped that Ginling would be kept as a woman's college. Miss Chin stated that Miss Smith's will had left the same amount for Chinese students on the campus.

The Chairman said that Miss Smith had been particularly interested in the exchange of students and some day the Committee might want to use the income from this endowment for this purpose.

It was then

G-44 VOTED that the principal amount received from the Estate of Frances Grace Smith be credited to the Endowment Fund of Ginling College and transferred to the Consolidated Investment Account of the United Board for Christian Colleges in China for proper investment, to be known as the Frances Grace Smith Memorial Fund.

It was also

G-45 VOTED that since hearing of Miss Frances Grace Smith's interest in promoting the link between Smith and Ginling that sometime in the future when advisable the income from the amount received from the Estate of Frances Grace Smith could be used for the exchange of students between Smith College and Ginling College.

It was also

G-46 VOTED that a memorial minute on Miss Frances Grace Smith be prepared by Mrs. Roys and Miss Chin to be read at some future meeting of this Committee.

#### Cushman Estate

Mr. Evans reported that the Cushman Estate has been definitely adjusted. Dr. George Scott has personally met the fees of the attorneys in defending the suit. Mr. Cushman has the use of the estate while he lives. It may run to \$100,000.

APPOINTMENT OF INTERIM COMMITTEE

Dr. McMullen explained the need for an Interim Committee that can be called on short notice. It was therefore

G-47 VOTED to re-appoint the present Interim Committee of the Ginling College Committee as follows:

Mrs. Harold B. Hoskins  
Miss Sallie Lou MacKinnon  
Mrs. Emory Ross

Mrs. Charles K. Roys  
Mrs. Charles Hatch Sears  
Mrs. Arthur M. Sherman

OTHER BUSINESS

The Chairman reported that Ginling College is deeply concerned about having a woman secretary who is an adequate person. It is well understood that at the present time it would be hard to get a woman of the caliber required for the position because of the uncertainty in China and therefore here as to the United Board.

Dr. McMullen said that when interviews had been held with several women whom we had hoped might be interested they immediately wanted to know about security and the future of the United Board and the number of secretaries required. It is necessary to be frank in these things. We are planning to have a United Board but whether it will be on a budget of \$100,000 or \$60,000 we do not now know.

It was also

G-48 VOTED that the Chairman be instructed to write a letter to Dr. Wu expressing sympathy, confidence and love and promising continued support and prayers.

ADJOURNMENT

There being no other business, the chairman thanked the members for coming to the meeting which was then adjourned.

Robert J. McMullen

Secretary

GINLING COLLEGEPROPOSED BUDGET 1949/50Anticipated Income:

United Christian Missionary Society	\$ 2,000.00
Protestant Episcopal Board	2,000.00
Presbyterian Board	5,500.00
Women's American Baptist	1,500.00
Methodist Women's Division Christian	
Service	6,200.00
Reformed Board	2,000.00
Smith College Community Chest	4,000.00
" " Alumnae	5,500.00
Rohrman Fund Income	50.00
Day of Prayer Offering	5,000.00
Investment Income	7,000.00
Miscellaneous Gifts	5,000.00

\$ 45,750.00Anticipated Expenditures:

Available for Field	36,244.00
Home Administration-Executive Offices	7,956.00
" " -Incidentals	450.00
Promotion	1,000.00

\$ 45,750.00

MINUTES OF ANNUAL MEETING

GINLING COLLEGE COMMITTEE  
UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

3:00 P.M., Tuesday, May 9, 1950  
Room 2B, 150 Fifth Avenue, New York, N. Y.

List of Members

Chairman: \*Miss Sallie Lou MacKinnon

\*Mrs. Frank G. Brooks  
\*Miss Ettie Chin  
\*Miss Margaret Flory  
Dr. Nolan B. Harmon, Jr.  
Mrs. Harold B. Hoskins  
\*Dr. J. Theron Illick  
\*Mrs. Harry E. James  
Mrs. Dwight W. Morrow  
\*Mrs. Samuel J. Mills

Mrs. Emory Ross  
\*Mrs. Charles K. Roys  
Mrs. Charles Hatch Sears  
\*Mrs. Arthur M. Sherman  
Miss Mary E. Sweeny  
Miss Ruth Tomlinson  
Miss Jessie Trout  
Miss Florence G. Tyler  
\*Mrs. Edward Wheeler

Staff

\*Dr. Robert J. McMullen

OPENING PRAYER

The Chairman called the meeting to order and announced that she would read a letter from Miss Rosa May Butler of the Music Department in the sense of a devotional service. She then led in prayer.

WELCOME TO NEW MEMBERS

A warm welcome was extended to Miss Margaret Flory, a new Presbyterian representative on the Ginling Committee. Regret was expressed that it was not possible for Miss Jessie Trout to be present. Miss Trout has succeeded Mrs. Robert A. Doan as the representative of the United Christian Missionary Society.

APPROVAL OF MINUTES

The minutes of the annual meeting of the Ginling College Committee held on May 10, 1949 having been distributed and no errors reported, it was

G-49 VOTED to approve as distributed the minutes of the Annual Meeting of the Ginling College Committee held on May 10, 1949.

REPORTS

The Committee considered the reports received from the field in the light of the "findings" to be presented to the United Board in connection with the policy and program for 1950-51.



It was then

G-50 VOTED WHEREAS, the Ginling College Committee having considered the situation on the Ginling campus and having weighed the factors involved, believes that the academic standards of the college are being sufficiently maintained and that Dr. Wu and her associates are keeping the Christian purpose high and

WHEREAS, the Committee is convinced that so far as it is now possible to determine, Ginling can continue to function as a Christian institution privately supported;

THEREFORE, BE IT

RESOLVED, that the Ginling Committee recommend to the United Board that the Board express its confidence in Ginling and assure the College of its intention to continue its support of the College.

#### FINANCIAL MATTERS

The Committee was informed that there is available a fund of approximately \$2,600 to be used as the college may indicate. This sum has been accumulated by the Christian Association of Smith College and will be sent to the Treasurer of the United Board to be held for Ginling pending designation by Dr. Wu. This fund is now in the hands of the Smith College Religious Association, the new name of the former Christian Association.

It was

G-51 VOTED that a letter be sent to Miss Mary Elizabeth Ockenden of the Smith College Religious Association advising her that we have heard with pleasure that this sum of approximately \$2,600 was accumulated by the Christian Association of Smith College and is now in the hands of the Smith College Religious Association and will be sent to the Treasurer of the United Board to be held for Ginling pending designation by Dr. Wu Yi-fang.

#### Report of the Auditors

The report of the auditors, Messrs. Chambellan, Berger & Welti for the year ending June 30, 1949 was presented. It was

G-52 VOTED to receive the report of the auditors, Messrs. Chambellan, Berger & Welti for the year ending June 30, 1949 and place it on file.

#### Report of the Treasurer

The report of the Treasurer for the year ending June 30, 1949 was presented. It was

G-53 VOTED to recommend approval of the report of the Treasurer for the year ending June 30, 1950.

It was also

G-54 VOTED to approve the recommendation of the Treasurer that the 1948-49 surplus of \$2,724.55 be applied as follows:  
\$1,138.46 be credited to the medical account of Dr. Liu En-lan and \$1,586.08 be credited to "Depreciation Reserve" Account in Plant.

(See Appendix A)

A budget analysis for the year 1949-50 up to April 30th was also presented to the Committee.

It was

G-55 VOTED that the Report of the Treasurer for the year ending June 30, 1950 be presented for approval to the Interim Committee in the autumn and then circulated to the entire Committee.

Budget - July 1, 1950 - December 31, 1950

In presenting the budget for Ginling College, it was explained that the Trustees had voted that the budgets for the colleges should be drawn up to cover not a year but a half year. The United Board is planning to make a complete re-study of all finances and allocations in view of the present situation and this will be considered by the Trustees at the November meeting. Allocation for the second half of 1950-51 will be based on this re-study.

The Committee then studied the proposed budget for the six months' period ending December 31, 1950 and it was

G-56 VOTED to recommend to the United Board approval of the budget for Ginling College for the six months' period ending December 31, 1950.

(See Appendix B)

INTERIM COMMITTEE

After studying the list of members of the Ginling Committee, it was

G-57 VOTED to re-elect the present members of the Interim Committee of the Ginling College Committee, as follows:

Miss Sallie Lou MacKinnon  
Mrs. Harold B. Hoskins  
Mrs. Emory Ross  
Mrs. Charles K. Roys  
Mrs. Charles Hatch Sears  
Mrs. Arthur M. Sherman

- 4 -

OTHER BUSINESS

It was suggested that a letter be written to Dr. Wu and her associates. It was therefore

G-58 VOTED that the Chairman be instructed to send to Dr. Wu Yi-fang and her associates the greetings of this Committee.

It was also

G-59 VOTED that the Chairman be asked to write a letter to Mrs. Arthur Burdett Churchill, president of the Alumnae Association of Smith College at The Alumnae House, Northampton, Mass. on the occasion of their 75th Anniversary, the Commencement week-end and the Alumnae Re-Union, which will be held June 2nd.

ADJOURNMENT

There being no other business, the meeting adjourned.

Robert J. McMullen

Secretary

RECORD OF CIRCULATION VOTE

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

January 2, 1951

Members of the Committee:

\*Mrs. Frank G. Brooks  
Miss Ettie Chin  
Miss Margaret Flory  
Dr. Nolan B. Harmon, Jr.  
\*Mrs. Harold B. Hoskins  
\*Dr. J. Theron Illick  
\*Mrs. Harry D. James  
\*Miss Sallie Lou MacKinnon  
\*Mrs. Samuel J. Mills

\*Mrs. Dwight W. Morrow  
\*Mrs. Emory Ross  
\*Mrs. Charles K. Roys  
\*Mrs. Charles Hatch Sears  
\*Mrs. Arthur M. Sherman  
Miss Mary E. Sweeny  
\*Miss Ruth Tomlinson  
\*Miss Florence G. Tyler  
\*Miss Jessie Trout

Mrs. Edward M. Wheeler

Under date of December 12, 1950 the members of the Committee were sent copies of the following documents:

- (a) Proposed Budget for the period January 1, 1951 to June 30, 1951.
- (b) Report of the Treasurer for the Year Ending June 30, 1950.
- (c) Proposed Recommendation regarding the Frances Grace Smith Estate.

The Committee members were asked to signify their approval or disapproval of the above documents. All those whose names are starred approved of the proposed recommendations as follows; other members have not been heard from:

- G-60 VOTED to recommend to the United Board approval of the proposed Budget for the six months' period January 1, 1951 to June 30, 1951.
- G-61 VOTED to recommend to the United Board approval of the Report of the Treasurer for the year ending June 30, 1950.
- G-62 VOTED that the Executor of the will of Frances Grace Smith be authorized to charge to the residuary estate, of which Ginling College is one of the beneficiaries, the taxes on that portion of the annuities payable to beneficiaries under the will.

Very truly yours,

*Henry B. Seaman*

HENRY B. SEAMAN  
Associate Treasurer



RECORD OF CIRCULATION VOTE

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

December 19, 1951

Members of the Committee:

\*Mrs. Frank G. Brooks  
Miss Ettie Chin  
\*Miss Margaret Flory  
\*Dr. Nolan B. Harmon, Jr.  
Mrs. Harold B. Hoskins  
\*Dr. J. Theron Illick  
\*Mrs. Harry E. James  
Miss Sallie Lou MacKinnon  
\*Mrs. Samuel J. Mills  
\*Mrs. Dwight W. Morrow

\*Mrs. Emory Ross  
\*Mrs. Charles K. Roys  
\*Mrs. Charles Hatch Sears  
\*Mrs. Arthur M. Sherman  
\*Miss Mary E. Sweeny  
\*Miss Ruth Tomlinson  
\*Miss Florence G. Tyler  
\*Miss Jessie Trout  
\*Mrs. Edward M. Wheeler  
\*Mrs. W. Reginald Wheeler

Under date of November 23rd, 1951 the members of the Committee were sent the Report of the Treasurer for the Year Ending June 30, 1951.

The Committee members were asked to signify their approval or disapproval of this Report. All those whose names are starred approved of the proposed recommendation as follows; other members have not been heard from:

G-63 VOTED to recommend to the United Board approval of the Report of the Treasurer for the Year Ending June 30, 1951.

Very truly yours,

*Henry B. Seaman*

HENRY B. SEAMAN  
Associate Treasurer

HBS:MP

RECORD OF CIRCULATION VOTE

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

April 17, 1952

Members of the Committee:

*Miss Sallie Lou MacKinnon	*Mrs. Charles Hatch Sears
*Dr. Nolan B. Harmon, Jr.	*Mrs. Charles K. Roys
*Mrs. W. Reginald Wheeler	*Mrs. Emory Ross
*Mrs. Edward M. Wheeler	*Mrs. Dwight W. Morrow
*Miss Jessie Trout	*Mrs. Harry E. James
*Miss Florence G. Tyler	*Dr. J. Theron Illick
*Miss Ruth Tomlinson	*Mrs. Harold B. Hoskins
*Miss Mary E. Sweeny	*Miss Margaret Flory
*Mrs. Arthur M. Sherman	Miss Ettie Chin
	*Mrs. Frank G. Brooks

On April 10, 1952 the Committee was requested to vote by mail on the suggestion made by the Executors of the Estate of Mrs. Vera S. Cushman that the carrying charges on two pieces of real estate in Mrs. Cushman's Estate be paid from Ginling's share in her residuary Estate.

As the result of this circulation vote all the members whose names are starred above approved of the proposed recommendation as follows:

G-64 VOTED to recommend to the Trustees that the Executors of the Estate of Mrs. Vera S. Cushman be instructed to pay Ginling College's share of the carrying charges on properties at 815 Fifth Avenue and Newport, Rhode Island from Ginling's interest in the residuary estate.

Very truly yours,

*Henry B. Seaman*

HENRY B. SEAMAN  
Associate Treasurer

HBS:MP

RECORD OF CIRCULATION VOTE

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

December 31, 1952

Members of the Committee:

\*Mrs. Frank G. Brooks  
Miss Ettie Chin  
Miss Margaret Flory  
\*Dr. Nolan B. Harmon, Jr.  
Mrs. Harold B. Hoskins  
\*Dr. J. Theron Illick  
\*Mrs. Harry T. James  
Miss Sallie Lou MacKinnon

\*Mrs. Dwight W. Morrow  
\*Mrs. Emory Ross  
\*Mrs. Charles K. Roys  
\*Mrs. Charles Hatch Sears  
\*Mrs. Arthur M. Sherman  
Miss Mary E. Sweeny  
\*Miss Florence G. Tyler  
\*Mrs. W. Reginald Wheeler

Under date of December 3rd, 1952 the Report of the Treasurer to the Ginling College Committee was mailed to the members for their inspection and approval.

The members were asked to indicate by return postcard their approval or disapproval of the Report.

Those whose names are starred above approved of the proposed vote as follows:

VOTED that the Ginling College Treasurers Report for the period ending  
G-65 June 30, 1952 be recommended to the Trustees for inclusion as  
Exhibit F in the United Board Report.

VOTED to credit "Accounts Payable" with the surplus of \$32,629.43 for the  
G-66 fiscal year ending June 30, 1952.

Very truly yours,

*Henry B. Seaman*  
HENRY B. SEAMAN  
Associate Treasurer

HBS:MK

RECORD OF CIRCULATION VOTE

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

December 31, 1953

Members of the Committee:

\*Mrs. Frank G. Brooks  
Mrs. Edward L. Hong  
\*Miss Margaret Flory  
\*Dr. Nolan B. Harmon, Jr.  
\*Mrs. Harold B. Hoskins  
\*Dr. J. Theron Illick  
\*Mrs. Harry E. James  
Miss Sallie Lou MacKinnon

\*Mrs. Dwight W. Morrow  
\*Mrs. Emory Ross  
\*Mrs. Charles Kirkland Roys  
\*Mrs. Charles Hatch Sears  
\*Mrs. Arthur M. Sherman  
Miss Mary E. Sweeny  
\*Miss Florence G. Tyler  
\*Mrs. W. Reginald Wheeler

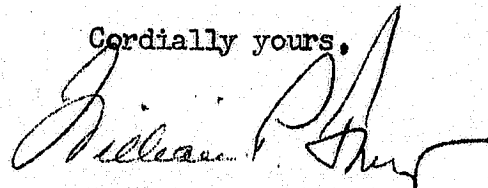
Under date of November 13, 1953 the Report of the Treasurer to the Ginling College Committee was mailed to the members for their inspection and approval.

The members were asked to indicate by return postcard their approval or disapproval of the Report.

Those whose names are starred above approved of the proposed vote as follows:

VOTED G-67 that the Ginling College Treasurer's Report for the period ending June 30, 1953 be recommended to the Trustees for inclusion as Exhibit F in the United Board Report.

Cordially yours,



WILLIAM P. FENN,  
Executive Secretary

WPF:MK



RECORD OF CIRCULATION VOTE

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

December 17, 1954

Members of the Committee:

*Mrs. Frank G. Brooks	*Mrs. Dwight W. Morrow
*Miss Margaret Flory	*Mrs. Emory Ross
*Dr. Nolan B. Harmon, Jr.	*Mrs. Charles Kirkland Roys
*Mrs. Edward L. Hong	Mrs. Charles Hatch Sears
Mrs. Harold B. Hoskins	*Mrs. Arthur M. Sherman
*Dr. J. Theron Illick	*Miss Mary E. Sweeny
*Mrs. Harry E. James	*Miss Florence G. Tyler
*Miss Sallie Lou MacKinnon	*Mrs. W. Reginald Wheeler

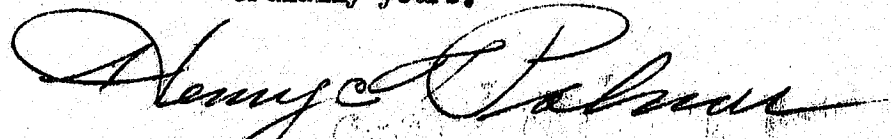
Under date of November 17, 1954 the Report of the Treasurer to the Ginling College Committee was mailed to the members for their inspection and approval.

The members were asked to indicate by return postcard their approval or disapproval of the Report.

Those whose names are starred above approved of the proposed vote as follows:

VOTED G-68 that the Ginling College Treasurer's Report for the period ending June 30, 1954 be recommended to the Trustees for inclusion as Exhibit F in the United Board Report.

Cordially yours,

  
HENRY C. T. PALMER,  
Associate Treasurer

HCTP:MK

RECORD OF CIRCULATION VOTE

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN COLLEGES IN CHINA

December 28, 1955

Members of the Committee:

\* Mrs. Frank G. Brooks  
\* Miss Margaret Flory  
\* Dr. Nolan B. Harmon, Jr.  
Mrs. Edward L. Hong  
\* Dr. J. Theron Illick  
\* Mrs. Emory Ross

\* Mrs. Charles Kirkland Roys  
\* Mrs. Charles Hatch Sears  
\* Mrs. Arthur M. Sherman  
\* Miss Mary E. Sweeny  
\* Miss Florence G. Tyler  
\* Mrs. W. Reginald Wheeler

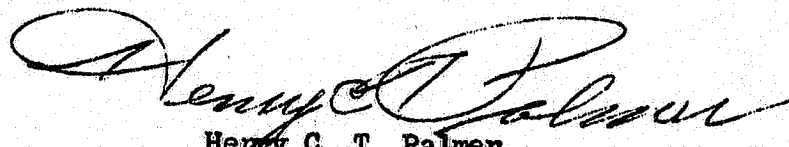
Under date of November 28, 1955 the Report of the Treasurer to the Ginling College Committee was mailed to the members for their inspection and approval.

The members were asked to indicate by return postcard their approval or disapproval of the Report.

Those whose names are starred above approved of the proposed vote as follows:

VOTED G-69 that the Ginling College Treasurer's Report for the period ending June 30, 1955 be recommended to the Trustees for inclusion as Exhibit F in the United Board Report.

Cordially yours,

  
Henry C. T. Palmer  
Associate Treasurer

HCTP/as

RECORD OF CIRCULATION VOTE

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN HIGHER EDUCATION IN ASIA

December 31, 1956

Members of the Committee:

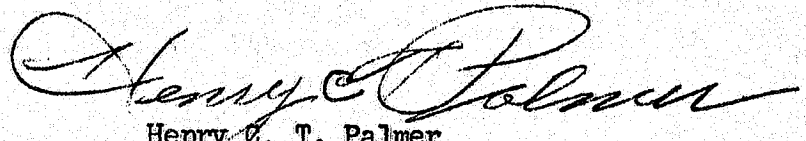
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|-------------------------------|----------------------------|
| * Mrs. Frank G. Brooks        | * Mrs. Charles Hatch Sears |
| * Miss Margaret Flory         | * Mrs. Arthur M. Sherman   |
| * Bishop Nolan B. Harmon, Jr. | * Miss Mary E. Sweeney     |
| * Mrs. Edward L. Hong         | * Miss Florence G. Tyler   |
| * Mrs. Emory Ross             | * Mrs. W. Reginald Wheeler |

Under date of December 20, 1956, the Report of the Treasurer to the ~~Ginling College~~ Committee was mailed to the members for their inspection and approval.

The members were asked to indicate by return postcard their approval or disapproval of the Report.

Those whose names are starred above approved of the proposed vote as follows:

VOTED G-70 that the Ginling College Treasurer's Report for the period ending June 30, 1956 be recommended to the Trustees for inclusion as Exhibit F in the United Board Report.

  
Henry C. T. Palmer  
Associate Treasurer

HCTP/as

RECORD OF CIRCULATION VOTE

GINLING COLLEGE COMMITTEE

UNITED BOARD FOR CHRISTIAN HIGHER EDUCATION IN ASIA

December 31, 1957

Members of the Committee:

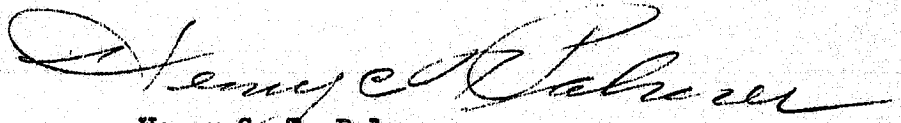
- \* Mrs. Frank G. Brooks
- \* Miss Margaret Flory
- Mrs. Edward L. Hong
- \* Mrs. Emory Ross
- \* Mrs. Charles H. Sears
- \* Mrs. Arthur M. Sherman

Under date of December 4, 1957, the Report of the Treasurer to the Ginling College Committee was mailed to the members for their inspection and approval.

The members were asked to indicate by return postcard their approval or disapproval of the Report.

Those whose names are starred above approved of the proposed vote as follows:

VOTED G-71 that the Ginling College Treasurer's Report for the period ending June 30, 1957 be recommended to the Trustees for inclusion as Exhibit F in the United Board Report.

  
Henry C. T. Palmer  
Associate Treasurer

HCTP/as